

# AGENDA

**Meeting:** Warminster Area Board

**Place:** Warminster Library, Three Horseshoes Walk, Warminster, BA12 9BT

**Date:** Thursday 13 July 2023

**Time:** 7.00 pm

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Including the Parishes of: Bishopstrow, Boyton, Chapmanslade, Chitterne, Codford, Corsley, Heytesbury, Imber & Knook, Horningsham, Longbridge Deverill and Crockerton, Maiden Bradley with Yarnfield. Norton Bavant, Sherrington, Stockton, Sutton Veny, Upper Deverills, Upton Lovell, Upton Scudamore, and Warminster.

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**The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

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Please direct any enquiries on this Agenda to Ben Fielding - Senior Democratic Services Officer, direct line 01225 718656 or email [Benjamin.fielding@wiltshire.gov.uk](mailto:Benjamin.fielding@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Tony Jackson, Warminster Broadway  
Cllr Bill Parks, Warminster North & Rural  
Cllr Andrew Davis, Warminster East  
Cllr Christopher Newbury, Wylve Valley  
Cllr Pip Ridout, Warminster West

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## **Public Participation**

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

## **Area Board Officers**

Strategic Engagement & Partnerships Manager (SEPM) – Liam Cripps  
Area Board Delivery Officer – Caroline LeQuesne  
Senior Democratic Services Officer – Ben Fielding

Items to be considered	Time
<p>1. <b>Election of the Chairman</b> (<i>Pages 7 - 8</i>)</p> <p>To elect the Chairman of the Warminster Area Board for the forthcoming year.</p>	7.00pm
<p>2. <b>Election of the Vice-Chairman</b></p> <p>To elect the Vice-Chairman of Warminster Area Board for the forthcoming year.</p>	
<p>3. <b>Chairman's Welcome and Introductions</b></p> <p>The Chairman will welcome those present to the meeting.</p>	7.05pm
<p>4. <b>Apologies for Absence</b></p> <p>To receive any apologies for absence.</p>	
<p>5. <b>Minutes</b> (<i>Pages 9 - 20</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 2 February 2023.</p>	
<p>6. <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>7. <b>Chairman's Announcements</b> (<i>Pages 21 - 36</i>)</p> <p>To receive the following announcements through the Chair:</p> <ul style="list-style-type: none"> <li>• Wiltshire Libraries are supporting residents to stay online during the cost-of-living crisis.</li> <li>• Cost of Living Update.</li> <li>• Independent Visitor Scheme promotion for volunteers.</li> <li>• Update on the Council's activity and progress on the Climate Emergency - <a href="https://youtu.be/LP2FzC7rHSw">https://youtu.be/LP2FzC7rHSw</a></li> <li>• Multiply – Online Courses.</li> <li>• PCCs across the Southwest launch new rural crime survey and quarterly newsletter.</li> <li>• Local Successes.</li> </ul>	7.10pm
<p>8. <b>Updates from Partners</b> (<i>Pages 37 - 92</i>)</p> <p>To receive updates from any of the following partners:</p> <ul style="list-style-type: none"> <li>• Wiltshire Police</li> <li>• Dorset &amp; Wiltshire Fire and Rescue Service - <a href="https://youtu.be/FS-ji8qoMCw">https://youtu.be/FS-ji8qoMCw</a></li> </ul>	7.15pm

- Healthwatch Wiltshire
  - Community First
  - Age UK Wiltshire
  - Warminster and Villages Community Partnership
  - Warminster Community Police Task Group (CPTG)
  - Town and Parish Councils Nominated Representatives
9. **BSW Together (Integrated Care System (Pages 93 - 94))** **7.45pm**
- To receive an update from Fiona Slevin-Brown (NHS Bath and North East Somerset, Swindon and Wiltshire Integrated Care Board (ICB) Place Director – Wiltshire).
10. **Warminster Health and Wellbeing Forum** **8.00pm**
- To receive an update from the Warminster Health and Wellbeing Forum.
11. **Area Board End of Year Report and Outside Bodies (Pages 95 - 112)** **8.10pm**

**Part I – Looking Back**

To receive the Area Board End of Year Report as well as to report on progress made in addressing the Area Board priorities selected for 2022/23:

- Supporting Local Volunteer Groups
- Health and Wellbeing
- Empowering People
- Youth Engagement

**Part II – Looking Forward**

To highlight potential priorities for the Area Board to consider for 2023/24.

To appoint Members as Lead representatives to Outside Bodies and any new Non-Priority Working Groups as set out at Appendix A;

To appoint a Lead representative to the LHFIG (listed on Appendix A) and to note the Terms of Reference as set out in Appendix B.

12. **Community Area Grants (Pages 113 - 118)** **8.30pm**
- To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:

**Remaining Budgets:**

	<b>Community Area Grants</b>	<b>Youth Grants</b>	<b>Older and Vulnerable People Grants</b>
<b>Opening Balance For</b>	£ <b>21,559.00</b>	£ <b>19,457.00</b>	£ <b>7,700.00</b>
<b>Awarded To Date</b>	£ <b>1,203.35</b>	£ <b>0.00</b>	£ <b>0.00</b>
<b>Current Balance</b>	£ <b>20,355.65</b>	£ <b>19,457.00</b>	£ <b>7,700.00</b>
<b>Balance if all grants are agreed based on recommendations</b>	£ <b>4,355.65</b>	£ <b>12,602.50</b>	£ <b>7,700.00</b>

**Community Area Grants:**

<b>Application Reference</b>	<b>Applicant</b>	<b>Project</b>	<b>Requested</b>
<a href="#">ABG952</a>	Wiltshire Geology Group	Memorial board for Etheldred Benett	£500.00
<a href="#">ABG1236</a>	Warminster Adventure Sports Club	Access to Water	£500.00
<a href="#">ABG1243</a>	Warminster Athenaeum Trust	Integration of Close Building	£5000.00
<a href="#">ABG1246</a>	Bradley Road Community Garden	Bradley Road Community Garden Redesign	£5000.00

<a href="#">ABG1249</a>	Chapmanslade Village Hall and Memorial Ground	Chapmanslade Village Hall roofs refurbishment	£5000.00
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**Youth Grants:**

Application Reference	Applicant	Project	Requested
<a href="#">ABG1133</a>	Friends of WCR	Youth Broadcast Engagement scheme	£2280.00
<a href="#">ABG1226</a>	Warminster youth club	Warminster youth club outreach project	£4574.50

13. **Local Highways and Footway Improvement Group (LHFIG)** **8.55pm**  
*(Pages 119 - 138)*
- The Area Board will be asked to consider the recommendations from the 10 Mya 2023 Warminster Local Highways and Footway Improvement Group (LHFIG) meeting outlined in the report.
14. **Urgent items**
- Any other items of business which the Chairman agrees to consider as a matter of urgency.
15. **Close** **9.00pm**
- The next meeting of the Warminster Area Board will be on 11 October 2023.

## Extract from Part 3 of the Constitution: Appointment of Chairmen and Vice-Chairmen of Area Boards

4.9 The chairman and vice-chairman of an area board will be appointed at the first meeting of an area board, which takes place after the annual meeting of the Council, by the unitary councillors on each area board, except in an election year where after the first meeting of Full Council a special meeting of each area board will take place to appoint a chairman and a vice-chairman.

4.9.1 The Democratic Services representative will call for nominations for the position of chairman of the area board. A councillor's nomination must be seconded to be valid. A councillor shall not be nominated in his/her absence without their written consent.

4.9.2 In the event of only one valid nomination being received the person presiding will declare the nominated councillor elected.

4.9.3 In the case of two valid nominations the Democratic Services representative will ask for a show of hands from those councillors in favour of each councillor and declare the candidate receiving the majority of votes of the councillors present and voting, to be the winner.

4.9.4 In the case of an equality of votes for the two candidates, the Democratic Services representative shall draw lots to determine the winner of the election and then declare the result.

4.9.5 In the case of three or more valid nominations being made, the Democratic Services Representative will call for a show of hands for each of the candidates. The Democratic Services representative will then announce the candidate with the least number of votes and that candidate will be eliminated (in the case of a tie for the least number of votes, the Democratic Services representative shall draw lots to determine which candidate to be eliminated). A further vote shall be taken for the remaining candidates and after each vote the candidate with the least number of votes shall be eliminated until only two candidates remain and a final vote taken.

4.9.6 The newly elected Chairman of the Area Board shall then preside over the election of the Vice Chairman in the manner described above with the ability to use a casting vote in the event of an equality of votes.

4.9.7 With the exception of an election year, the chairman and vice chairman of an area board shall remain in post until their successors are appointed.

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# MINUTES

**Meeting:** Warminster Area Board  
**Place:** Warminster Civic Centre, Sambourne Road, BA12 8LB  
**Date:** 2 February 2023  
**Start Time:** 7.00 pm  
**Finish Time:** 9.10 pm

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Please direct any enquiries on these minutes to: Ben Fielding, Senior Democratic Services Officer, (Tel): 01225 718656 or (e-mail) [Benjamin.fielding@wiltshire.gov.uk](mailto:Benjamin.fielding@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Tony Jackson, Warminster Broadway (Chairman)  
Cllr Bill Parks, Warminster North & Rural (Vice-Chairman)  
Cllr Andrew Davis, Warminster East  
Cllr Pip Ridout, Warminster West

### **Wiltshire Council Officers**

Liam Cripps, Strategic Engagement Partnerships Manager  
Dominic Argar, Assistant Multimedia Officer  
Lizzie Watkin, Assistant Director Finance  
Ben Fielding, Senior Democratic Services Officer  
Simon Thomas, FACT Partnership Lead  
Camella Town, National Power Outage Project Officer  
Matty Maggs, Emergency Plan, Resilience & Response Specialist

### **Partners and Parishes**

Inspector Kevin Harmsworth – Wiltshire Police  
David Reeves – Warminster Health Wellbeing and Social Care Forum  
Stephanie Stevens – Warminster Health Wellbeing and Social Care Forum  
Sarah Jeffries, Clerk to Horningsham, Chitterne and Maiden Bradley Parish Councils  
Cllr Steve Jeffries, Warminster Town Council  
Cllr Neil Carpenter, Corsley Parish Council  
Cllr Phil Hollihead, Chapmanslade Parish Council  
Cllr Jon Neville, Codford Parish Council

**Total in attendance: 36**

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<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Warminster Area Board.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Heather Parks (Clerk to Sutton Veny Parish Council).</p>
3.	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 10 November 2022 were presented for consideration and it was;</p> <p><b><u>Resolved:</u></b></p> <p><b>To approve and sign as a true and correct record of the minutes of the meeting held on 10 November 2022.</b></p>
4.	<p><u>Declarations of Interest</u></p> <p>Councillor Tony Jackson declared that in relation to Item 11, that he was part of the Warminster Athenaeum Management Committee and would therefore recuse himself from the meeting whilst the respective grant application was discussed and voted upon.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The chairman gave the following updates:</p> <ul style="list-style-type: none"> <li> <p>• <b>King Charles III Coronation – Community Celebrations</b></p> <p>The Chairman drew attention to the agenda pack which included a briefing note which aimed to ensure that communities wishing to celebrate the King’s Coronation were signposted to the council’s web page where they would find the appropriate tools, support, and guidance to apply to hold a community party. Further details could be found within the agenda pack.</p> </li> <li> <p>• <b>Update from Community First</b></p> <p>The Chairman drew reference to an update included within the agenda pack from Community First. The update covered information about the Youth Action Wiltshire minibus appeal “Destination Adventure”, which aimed to raise £30,000 towards the cost of a replacement minibus for Youth Action Wiltshire. In addition, the briefing note covered help with community engagement as well as details of a digital consultation.</p> </li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Cost of Living Update</b></li> </ul> <p>The Chairman drew attention to a briefing note attached to the agenda pack which detailed how Wiltshire Council is focusing on three principal areas to meet the Cost-of-Living crisis. Namely support for Businesses, Staff and the People in Wiltshire communities. Under each of the three principal areas within the update, guidance and information was provided as well as useful contact details.</p> <ul style="list-style-type: none"> <li>• <b>Local Successes</b></li> </ul> <p>Warminster Area Board would like to congratulate the following individuals and groups for their respective achievements:</p> <ul style="list-style-type: none"> <li>• Bishopstrow House Hotel, which was named as the Bath, Bristol and Southwest Hotel of the Year.</li> </ul>
6.	<p><u>Community Area Grants - Feedback of Previous Funding</u></p> <p>The Area Board then received presentations from the following guest speakers, which covered the success of previous area board funding applications:</p> <ul style="list-style-type: none"> <li>• <b>Warminster Community Radio – Barry Mole</b></li> </ul> <p>Representatives from Warminster Community Radio thanked the Area Board for the grant funding that they had received, which had allowed people under the age of 18 to have access to the radio station. It was highlighted that this was a positive opportunity for young people to gain experience in broadcasting, whilst being carefully protected by expert broadcasters who had been DBS checked.</p> <p>Two young broadcasters who had benefitted from the scheme thanked the Area Board and talked through their experiences of being part of Warminster Community Radio and how they worked on a two hour “Teen Scene” radio show every Saturday evening.</p> <ul style="list-style-type: none"> <li>• <b>Destination Signs - Nigel Linge</b></li> </ul> <p><b>MBE</b></p> <p>Mr Linge provided feedback on a project which had updated destination signs on a bridleway between Warminster and Longbridge Deverill as well as the benefits from using the new signs. Details were also provided on signage work that had taken place near Heaven’s Gate and Corsley as well as outlining future work which was likely to take place.</p>
7.	<p><u>Area Board Priorities Update</u></p> <p><b><u>Area Board Priorities Update</u></b></p> <p>The Area Board received an update on the following local Area Board Priorities:</p> <ul style="list-style-type: none"> <li>• <b>Supporting Local Volunteer Groups</b></li> </ul> <p>The Chairman introduced Maggie Richens to the meeting, who was a member</p>

	<p>of Sustainable Warminster. Maggie spoke to the Area Board and raised the following points:</p> <ul style="list-style-type: none"> <li>• As a member of Sustainable Warminster, Maggie had requested to speak on behalf of the Wiltshire Climate Alliance, an umbrella organisation for a plethora of groups which had formed since Wiltshire Council had declared a climate emergency in 2019.</li> <li>• It was suggested that misinformation had been provided regarding solar farms and the impact on UK food supply, with it clarified that such farms would not be built on agricultural land but rather land such as brownfield sites. Additionally, it was suggested that solar farms were one of the best ways to mitigate climate change.</li> <li>• Further details on Sustainable Warminster and Wiltshire Climate Alliance could be found via the following links: <a href="#">Sustainable Warminster</a> and <a href="#">Wiltshire Climate Alliance</a>.</li> </ul> <p>Following the update there was time for the following questions and points to be raised:</p> <ul style="list-style-type: none"> <li>• It was suggested that most solar farms in Wiltshire were near Chippenham and Devizes due to them having direct access to the national grid and pylons, which there was not many of in the Warminster Area.</li> <li>• It was noted that a planning application for a solar farm near Chapmanslade, in Somerset had recently been approved and that there was a solar farm in Codford.</li> </ul> <ul style="list-style-type: none"> <li>• <b>Health and Wellbeing</b> It was noted that there would be an update from the Warminster Area Health and Wellbeing Forum later in the agenda.</li> <li>• <b>Youth Engagement</b> Councillor Andrew Davis noted that a Councillor initiative grant application to support young people would be heard later in the agenda.</li> </ul>
8.	<p><u>Updates from Partners</u></p> <p>Updates were received from the following partners:</p> <ul style="list-style-type: none"> <li>• <b>Wiltshire Police</b> The Area Board received a verbal update from Inspector Kevin Harmsworth which included the following points:</li> <li>• Inspector Harmsworth noted how he had been promoted to the role of Inspector and that the Police operating model had undergone change with a back-to-basics process after being placed in special measures. As</li> </ul>

Inspector, his role would be to oversee the response and performance of teams.

- The Police looked forward to welcoming new Chief Constable, Catherine Roper to the force.
- Regarding Stop and Search, it was highlighted that a new project “Revolving Doors” had now been undertaken to allow those stopped an opportunity to provide anonymous feedback through a leaflet.

Inspector Harmsworth provided an update of the local priorities for Warminster:

- Non-dwelling burglaries to sheds/outbuildings – In December and early January there had been an increase in this crime type, which seemed to have since decreased following the arrest of a local male. Prevention work had taken place through follow up visits with victims as well as the use of Selecta DNA.
- Motorcycle Excess Speed & Antisocial Riding, Longbridge Deverill – A problem orientated approach to policy had been undertaken in Longbridge Deverill with residents to investigate alleged excess speed and anti-social riding. This had been in conjunction with “Project Zero”.

Inspector Harmsworth raised the following additional points:

- Within the agenda supplement was an update from Community Speedwatch, which included that over 2 million vehicles had passed during over 8,000 Speedwatch sessions. To assist this, schemes had been asked to obtain SIDs to capture data in real time.
- A hotel watch scheme has started in the Bath Arms in Warminster to minimise the chances of exploitation.
- Work with town CCTV has continued and has seen success with two individuals detained earlier in the day for stealing a hairbrush from Boots. A wider piece of work would take place with town CCTV managers to share best practice and plan for future demand.
- The rural crime team has continued to progress with work.

Following the presentation there was time for the following questions and points to be raised:

- It was stated that it would be positive for the Police to build a relationship with active Speedwatch teams in villages.
- The issue of highways safety and the positioning of SIDs was raised, with it noted that a policy was being redrafted which would include the positioning of SIDs and identifying safe sites for their use. It was suggested that it would be positive for Sarah Holden (Road Safety Supervisor, Wiltshire Police) to attend a future Area Board meeting.
- The issue of speeding around the county boarder with Somerset was raised as well as the difficulty of cross boarder liaison.
- It was clarified that the data collected from SIDs is not calibrated,

however this takes place when civilian officers visit locations.

- **Dorset & Wiltshire Fire and Rescue Service**

The Area Board noted a written update attached to the agenda which contained a link to a 10-minute video which showed notable incidents that the force had attended, and the good work that was achieved across the Service in the last three months.

The Chairman noted that Deputy Chief Fire Officer (DCFO) Derek James had been awarded the King's Fire Service Medal as part of the New Year Honours List. Additionally, it was raised that Warminster fire station had received the best inspection rating in the Southwest, being graded as outstanding in one area and maintaining a status of good in two other areas.

- **BSW Together (Integrated Care System)**

The Area Board noted a written update attached to the agenda.

- **Healthwatch Wiltshire**

The Area Board noted a written update attached to the agenda.

- **Warminster and Villages Community Partnership**

Len Turner spoke on behalf of the Warminster and Villages Community Partnership and updated that the future of the partnership was being reviewed with the hub building currently closed and would re-open in March. It was outlined that the partnership acts as a fund holder for new organisations to allow them to get set up and grow. Concern was raised that it had been two years since the Town Council had made an application to Wiltshire Council for a community asset transfer for the hub building, to which it was clarified by the Chairman that this should be dealt with by Warminster Town Council.

- **Warminster Community Police Task Group (CPTG)**

Cllr Ridout updated that the next meeting of the CPTG would be at 7pm on 23 March 2023 at Warminster Police station, with the minutes of the previous meeting set to be circulated. It was clarified that this would not be a hybrid meeting.

- **Warminster Area Health and Wellbeing Forum**

David Reeves and Stephanie Stevens provided the Area Board with a verbal update on behalf of the Warminster and District Health and Wellbeing Forum, which covered the following points:

- It was stressed that Health and Wellbeing is a top priority for the Council, therefore the aim of the Forum is to build and improve connections between organisations throughout the local area.
- It was acknowledged that the pandemic had caused a loss of face-to-face meetings, which had been important to the Forum for networking and meeting with organisations. Therefore, funding would be needed to get back to having meetings.

	<ul style="list-style-type: none"> <li>• It was noted that the Forum was in the process of forming a constitution and a formalised structure through a steering group. The constitution was almost complete and would be presented to members of at its AGM on 8 March 2023 with new officers voted in.</li> <li>• Plans for the Warminster Area Health and Wellbeing Forum Fayre on 22 April 2022 were outlined, with it noted that 40 participating groups had signed up. The Fayre would be free to attend and would include a raffle, two local sporting heroes, stalls, and the town crier.</li> <li>• A booklet for the Fayre had also been produced which would include contact details for a list of 140 clubs and societies in Warminster as well as details on the participating organisations.</li> <li>• The Forum thanked Len Turner and the Warminster and Villages Community Partnership for running their finances.</li> </ul> <p>Following the update there was time for the following questions and points to be raised:</p> <ul style="list-style-type: none"> <li>• It was questioned whether the constitution for the Warminster Area Health and Wellbeing Forum would include those within the BA13 area, to which it was clarified that this postcode would be included, and the Forum logo would be updated accordingly.</li> <li>• It was suggested that the Health and Wellbeing Forum get in touch with the villages, to which it was clarified that once up and running, funding could be used to go on the road to visit villages.</li> </ul>
9.	<p><u>Proposal of Emergency Contact Hubs and their purpose - Helping Resilience in the Community</u></p> <p>The Area Board received a presentation from Camella Town (National Power Outage Project Officer) and Matty Maggs (Emergency Plan, Resilience &amp; Response Specialist) for a presentation on Proposal of Emergency Contact Hubs and their purpose. The update covered the following points:</p> <ul style="list-style-type: none"> <li>• It was outlined that emergency contact hubs were a concept that originated from New Zealand, with it envisaged that every parish and village would have an identified building where they could go to for refuge and information in a national power outage or emergency.</li> <li>• The communications structure of emergency contact hubs was outlined, with initial information being received by the Devizes Police Headquarters, which in turn be able to feed information back to central government.</li> <li>• It was noted that community hubs would be ran and owned by the community, building on community knowledge and experience already in place.</li> <li>• An example of the role that an emergency contact hub would play during a national power outage was provided.</li> </ul>

	<ul style="list-style-type: none"> <li>• The benefits of having an emergency hub were outlined, including but not limited to, that it would allow communities to be part of a national community resilience network; being able to build on current community resilience structures in place and enabling support for vulnerable people.</li> <li>• The next steps of the proposal were outlined, with those interested encouraged to speak with their communities and to get in touch with <a href="mailto:wiltshireandswindonprepared@wiltshire.gov.uk">wiltshireandswindonprepared@wiltshire.gov.uk</a>. Additionally, the team would visit the proposed hub to discuss the hub itself as well as community resilience and training.</li> </ul> <p>Following the presentation there was time for the following questions and points to be raised:</p> <ul style="list-style-type: none"> <li>• It was raised that some parishes already have community emergency plans in place along with tiering structures and contact guidance, therefore it would be simple to integrate an emergency contact hub into these plans.</li> <li>• Concern was raised that the emergency plans in place and the teams behind them were not already joined up or aware of existing resilience plans. Therefore, it would be positive to have a discussion and strengthen lines of communication.</li> <li>• It was clarified that the addition of emergency contact hubs would not be conducted through additional paperwork but rather communities adding to their existing plans.</li> <li>• It was clarified that there would not be a phone number point of access but rather the emergency hub would be run by volunteers who would receive training to provide administration.</li> <li>• It was suggested that the information around emergency contact hubs should also be made accessible to those who do not have a laptop or a smart phone.</li> <li>• Regarding members of the community with disabilities, it was stated that support for such individuals from emergency hubs would be reliant on communities knowing the individuals.</li> <li>• An emergency planning group had recently been assembled in Chitterne, which would be ideal to discuss an emergency contact hub with.</li> </ul>
10.	<p><u>FACT Pilot</u></p> <p>The Area Board received a presentation from Simon Thomas (FACT Partnership Lead) about the FACT Pilot. The presentation covered the following points:</p> <ul style="list-style-type: none"> <li>• It was outlined that the project was on behalf of the Wiltshire Families and Children's Transformation (FACT) Partnership and that Wiltshire Council was a key supporter.</li> </ul>



- The project has the aim of being inclusive to bring together shareholders to maximise the value and benefits to the system of support offered to families and children.
- The current situation for the FACT Partnership was outlined, with the key areas of demand that collectively concerned the partners as well as practice and system issues identified. Further examples of these issues were provided in the form of feedback that had been collected from families.
- It was highlighted that Wiltshire’s multi-agency Family Help arrangements enable children, young people and families to access the right help at the right time through a co-ordinated approach to prevention and early intervention. The importance of working together to prevent needs from arising in the first place was stressed as well as building resilience through available resources.
- It was outlined that across Wiltshire the project would deliver a clear unifying brand for Family Help, an online database of services and community resources via the Wiltshire Together platform, a co-ordinated whole system workforce development offer and a consistency to core approaches across the Early Help workforce.
- A pilot is set to take place in Warminster and Westbury to test the following benefits:
  - Wrapping services and groups around local clusters and communities
  - Local case consultation
  - A more flexible and responsive practice model
  - Local community of practice
  - Working with sibling groups across phases
  - Local training and sharing
  - Local “voice” activity
- It was stated that currently the project is at an early stage and that though the Partnership has developed these ideas, it hasn’t developed what it would look like on the ground, therefore local conversations are needed.

Following the presentation there was time for the following questions and points to be raised but not limited to:

- It was questioned how the FACT project would tie in with the Multi Agency Safeguarding Hub (MASH), to which it was clarified that the FACT project would not take from this service and that should there be any risk to children, conversations would still take place with MASH. Training would also be provided to those involved to identify risk.
- It was questioned whether housing societies had bought into the project, to which it was clarified that anyone would be welcome to join in with the project and that should individuals and organisations be interested they could contact Simon Thomas using the following email:

	<p><a href="mailto:fact@wiltshire.gov.uk">fact@wiltshire.gov.uk</a>.</p> <ul style="list-style-type: none"> <li>It was queried whether the voluntary sector had been involved, to which it was clarified that volunteer groups had been included and were key partners.</li> </ul>
11.	<p><u>Local Highways and Footway Improvement Group (LHFIG)</u></p> <p>Cllr Bill Parks introduced the minutes and recommendations from the LHFIG meeting held on 18 January 2023.</p> <p><b><u>Resolved</u></b></p> <p><b>The minutes of the Local Highways and Footway Improvement Group meeting held on 18 January 2023 were agreed as a correct record as well as the recommendations within.</b></p>
12.	<p><u>Community Area Grants</u></p> <p>The Area Board considered the following applications for funding:</p> <p><b><u>Area Board Initiative:</u></b></p> <p>Councillor lead initiative - £2,500 towards Continuing to Support Young People in Warminster</p> <p><b><u>Resolved:</u></b></p> <p><b>£2,5000 was awarded towards a Councillor lead initiative of continuing to support young people in Warminster.</b></p> <p><b><u>Community Area Grants:</u></b></p> <p>Tynings Allotments - £1,203.35 towards Tynings Allotment outdoor community seating.</p> <p><b><u>Resolved:</u></b></p> <p><b>Tynings Allotments was awarded £1,203.35 towards Tynings Allotment outdoor community seating.</b></p> <p><i>Councillor Tony Jackson left the meeting for the following grant application, therefore meaning that Councillor Bill Parks took the role of Chairman temporarily.</i></p> <p>Warminster Athenaeum Trust - £5,000 towards Disabled Rear Access.</p> <p><b><u>Resolved:</u></b></p>

	<p><b>Warminster Athenaeum Trust was awarded £2,500 towards Disabled Rear Access.</b></p> <p>Wylve Coyotes Afterschool Club CIC - £3,500 towards Greenlight Outdoor Improvements.</p> <p><b><u>Resolved:</u></b></p> <p><b>Wylve Coyotes Afterschool Club CIC was awarded £2,500 towards Greenlight Outdoor Improvements.</b></p> <p>Warminster Riding for the Disabled Association - £2,500 towards RDA Warminster New Horse January 2023.</p> <p><b><u>Resolved:</u></b></p> <p><b>Warminster Riding for the Disabled Association was awarded £2,500 towards RDA Warminster New Horse January 2023.</b></p> <p><b><u>Older and Vulnerable Adults Funding:</u></b></p> <p>Warminster Area Health and Wellbeing Forum - £500 towards Health and Wellbeing Annual Conference and Meetings.</p> <p><b><u>Resolved:</u></b></p> <p><b>Warminster Area Health and Wellbeing Forum was awarded £500 towards Health and Wellbeing Annual Conference and Meetings.</b></p> <p>Warminster Action Group - £500 towards Warm Winter Hampers.</p> <p><b><u>Resolved:</u></b></p> <p><b>The Area Board ratified the grant for Warminster Action Group who had been awarded £500 towards Warm Winter Hampers under delegated authority.</b></p> <p>Cornerstone Warminster - £500 towards Cornerstone Warminster support to homeless and rough sleepers.</p> <p><b><u>Resolved:</u></b></p> <p><b>Cornerstone Warminster was awarded £500 towards Cornerstone Warminster support to homeless and rough sleepers.</b></p>
13.	<p><b><u>Urgent items</u></b></p> <p>There were no urgent items.</p>

14.	<u>Close</u> The date of the next meeting is 13 July 2023.
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### Area Board Briefing Note

<b>Service:</b>	<b>Library</b>
<b>Date prepared:</b>	<b>16/03/2023</b>
<b>Further enquiries to:</b>	<b>Kathryn Preston</b>
<b>Direct contact:</b>	<a href="mailto:kathryn.preston@wiltshire.gov.uk">kathryn.preston@wiltshire.gov.uk</a>

#### **Wiltshire Libraries are supporting residents to stay online during the cost of living crisis**

Wiltshire Libraries are helping residents to have the skills and internet access they need to get and stay online during the cost of living crisis.

All libraries in Wiltshire offer free Wi-Fi and computer access, plus printing for a small charge.

If residents want to learn more about using their smart phone, tablet, laptop or the library computers, they can contact Amesbury, Bradford on Avon, Calne, Chippenham, Corsham, Devizes, Malmesbury, Marlborough, Melksham, Royal Wootton Bassett, Salisbury, Trowbridge, Warminster and Westbury libraries to book a one-to-one digital support appointment with library staff or volunteers.

Wiltshire Libraries are also working with the Good Things Foundation to distribute free SIMs and mobile data to people in need. The [National Databank scheme](#) is supported by UK mobile networks including Vodafone, O2 and Three.

The free SIMs and mobile data are available from Chippenham, Devizes, Salisbury, Trowbridge and Warminster libraries.

To be able to access the National Databank recipients must be 18+ years old and from a low-income household. One or more of the following must also be true:

- They have no or poor access to the internet at home.
- They have no or poor access to the internet away from home.
- They can't afford their existing monthly contract or top-up.

Anyone who meets the criteria can be referred by their local library or can contact Chippenham, Devizes, Salisbury, Trowbridge or Warminster libraries direct to find out more and to book an appointment. The National Databank online application form is now live at [National Databank - Wiltshire Council](#).

Up to six months of data can be provided at a time with a maximum of 12 months to one individual.

Further information about getting online at the library can be found at <https://www.wiltshire.gov.uk/libraries-accessing-computers>. Information about the National Databank appears on the cost of living support and advice pages at <https://www.wiltshire.gov.uk/cost-of-living>. An online referral form will soon be added.



## Area Board Briefing Note – Cost of Living Crisis

<b>Service:</b>	<b>Executive Office</b>
<b>Date prepared:</b>	<b>24/4/23</b>
<b>Further enquiries to:</b>	<b>Will Oulton</b>
<b>Direct contact:</b>	<b>William.Oulton@Wiltshire.gov.uk</b>

With inflation and energy costs still high, Wiltshire Council continues to provide support to people through the cost-of-living crisis. Wiltshire Council has a range of advice and support at [www.wiltshire.gov.uk/cost-of-living](http://www.wiltshire.gov.uk/cost-of-living).

### Energy Support

The Government recently extended its energy price guarantee for an additional three months until the end of June 2023, which limits the amount suppliers can charge per unit of energy used. However, the £66/£67 monthly payments that most residents were receiving from their energy supplier since October 2022, as part of the Energy Bills Support Scheme (EBSS), recently came to an end. With this in mind, and in addition to the continuing high inflation, Wiltshire Council continues to provide a range of support to those most in need.

The council is continuing to allocate funding to those who were not eligible for payments through the EBSS. So far, the council has allocated £510,000 through the Government's EBSS Alternative Fund and a further £172,600 through its Alternative Fuel Payment Scheme for people who don't have a domestic electricity supplier. More information on this can be found at [Overview - Wiltshire Council](#).

### Household Support Fund

The council has allocated all of its funding from the 2022/23 phase of the Government's Household Support Fund, but recently had confirmation that it had received more than £5.4m to allocate during 2023/24. The Household Support Fund is provided by the Department for Work and Pensions and is in place to support households that would otherwise struggle to buy food or pay essential utility bills or meet other essential living costs to help them during the current cost-of-living challenges. The council is in the process of finalising its plans for the fund and will have more information soon.

### Support in Libraries

Although the temperatures have risen, Wiltshire Council's libraries continue to be there for people who need them, providing anyone with a warm and friendly welcome. The council continues to work with Warm and Safe Wiltshire and The Rural Communities Energy Support Network to assist residents seeking basic energy advice and make referrals to experienced energy advisors in all but its smallest libraries. In total, 1,462 warm packs were handed out at libraries, which contained a thermal mug, a fleece blanket and a hot water bottle with a cover. More packs may be available later this year. All libraries can signpost people to community partners and agencies that can support people through the

rising cost of living. Wiltshire Libraries are also working with the Good Things Foundation to distribute free SIMs and mobile data to people in need. The [National Databank scheme](#) is supported by UK mobile networks including Vodafone, O2 and Three. More information can be found at <https://www.wiltshire.gov.uk/libraries-news>.

## **Interactive Directories**

Last year Wiltshire Council set up an interactive directory, which continues to be available, so people could easily find local food providers and warm spaces near to them at just a few clicks of a mouse. The council will soon be engaging with all the local groups that registered to be included on the directory to establish what support is still available in the county and what the plans might be for the future so that it has a clear picture of what might be needed.

## **Work of Area Boards**

All 18 of Wiltshire Council's Area Boards have also been working on a number of projects and initiatives to support people in the county's community areas. Multiple Area Boards have hosted warm and safe community events, bringing together a range of partners to showcase what support they can offer to residents. They have coordinated the production, printing and distribution of local cost of living information leaflets to specifically targeted residential areas through officers, volunteers and councillors. Some have worked with community groups to draw in multiple sources of funding to develop small emergency hardship funds that agencies can refer suitable residents to. In partnership with food banks and community organisations, the area boards have also provided a range of useful products free of charge to suitable residents including slow cookers and electric blankets.

## **Bus Passes**

The council also recently confirmed that all holders of Wiltshire concessionary bus passes can continue using their pass to travel at any time on local bus services during April. Normally, concessionary bus passes for older and disabled people cannot be used to travel before 9.30am on weekdays, but Wiltshire Council agreed with bus operators to temporarily lift this restriction from 1 September 2022. The offer is eligible on all local buses that operate within the Wiltshire Council area, or for any bus journeys that begin in Wiltshire. Concessionary passes cannot be used to board a bus within the Borough of Swindon before 9.30am on weekdays.

## **Holiday Activities**

The council has been delivering the Holiday Activity and Food programme, known locally as FUEL during the Easter holidays and this will continue in the Summer and Christmas school holidays in 2023. The FUEL programme is funded by the Department of Education and will deliver camps in ten areas across the county where there is the greatest level of need. At FUEL camps children receive a nutritious lunch each day and are given the opportunity to take part in a range of practical, physical and hands on activities including robotics workshops, circus skills, sporting sessions, Olympic kit, talent shows, and arts and crafts.



**Area Board Briefing Note – Independent Visitor Scheme**

<b>Service:</b>	<b>Quality Outcomes for Children and Families</b>
<b>Date prepared:</b>	<b>08/03/2023</b>
<b>Further enquiries to:</b>	<b>Jesnie Barry, Independent Visitor Scheme Manager</b>
<b>Direct contact:</b>	<b><a href="mailto:Jesnie.Barry@wiltshire.gov.uk">Jesnie.Barry@wiltshire.gov.uk</a>; 07760178875</b>

The Independent Visitor Scheme needs more volunteers! Independent Visitors are adult volunteers who are matched with young people in care to visit, advise and befriend them. We currently have nearly 70 approved and matched Independent Visitors but with over 400 young people in care in Wiltshire, we need more to provide this vital and life changing service.

Volunteers are asked to give a long term commitment to visit a young person every 3-4 weeks, for a couple of hours, to have fun, try new things and build a strong and lasting relationship. Training and ongoing support is provided, with all expenses covered.

If anyone is interested, please could they get in contact with [IVScheme@Wiltshire.gov.uk](mailto:IVScheme@Wiltshire.gov.uk) for more information on how to apply!

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## Area Board Briefing Note

<b>Service:</b>	<b>Multiply – Employment and Skills Service</b>
<b>Date prepared:</b>	<b>19<sup>th</sup> June 2023</b>
<b>Further enquiries to:</b>	<b>Catherine Brooks – Multiply Officer</b>
<b>Direct contact:</b>	<b><a href="mailto:Catherine.brooks@wiltshire.gov.uk">Catherine.brooks@wiltshire.gov.uk</a></b>

The Multiply project is here to support those aged 19 years or older and do not already have a GCSE at grade C (or equivalent) in maths, you can take part in a number of free courses which are face to face or online.

The online modules include;

- Column Addition and Subtraction
- Multiplication
- Money and Calculations
- Handling Data
- Problem Solving

Learners can access the courses at their own pace in their own time, the modules are designed to support your development, confidence and enable you to help your children with their homework.

Visit [www.workwiltshire.co.uk/online-learning/](http://www.workwiltshire.co.uk/online-learning/)

You can also visit [www.workwiltshire.co.uk/multiply](http://www.workwiltshire.co.uk/multiply) to find out more and see what other courses are available and being delivered by our partners.



# Quarterly Performance Newsletter



MAR-MAY 2023



## Foreword from the PCC Philip Wilkinson

Welcome to my Quarterly Performance newsletter from March to May 2023 where I'll be highlighting some of the projects, initiatives and policing performance that have been delivered over the past few months.

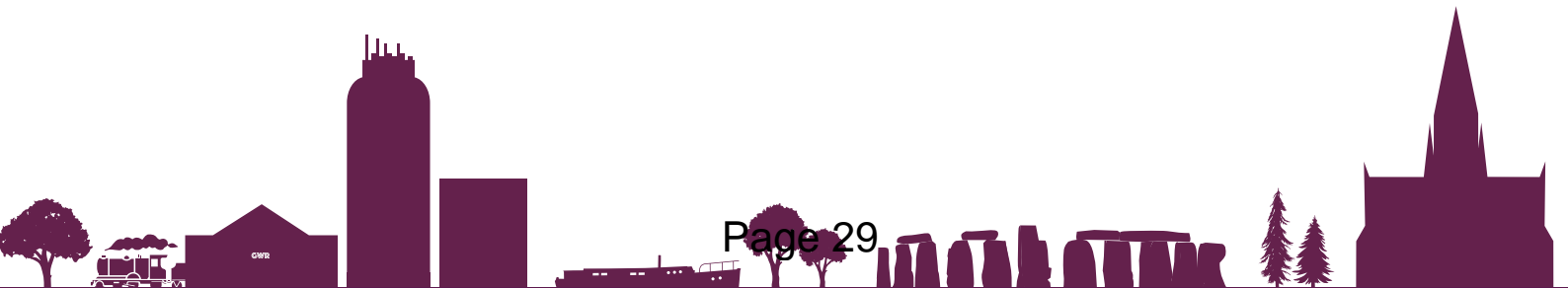
It's been a highly productive quarter as we've seen Wiltshire Police exceed the Government uplift target, the Youth Commission presented their findings from the last two years at the Big Conversation Conference and building work started at the Tidworth site.

During this quarter I have attended a total of 12 public engagements, including Area

Boards and public meetings and appeared in the media 315 times via online, print and broadcast platforms.

All of these highlights have been delivered in line with the priorities set out within my Police and Crime Plan which you helped to shape with your valuable input and engagement during my Use Your Voice consultation.

**Phil Wilkinson OBE**  
Police and Crime Commissioner



# PRIORITY 1: A police service that meets the needs of the community

Includes increasing public confidence, trust and our policing engagement with communities, providing a quality of police service to all our communities and giving the Police the right tools for the job.



## QUARTERLY UPDATES

- Wiltshire Police exceeded the Government uplift target with 1,196 FTE Police Officers against the 1,189 target as of 31 March 2023.
- Work at the Tidworth police building site has started and is expected to be finished in Q4.
- The new Chief Constable commenced fortnightly updates to the PCC which are published online.
- The Force has published Plans on a Page for 2023-2024 which details a range of plans to ensure delivery of the Police and Crime Plan through increased leadership scrutiny, accountability, and performance management.
- Wiltshire remains the lowest force nationally for crimes per 1,000 population at 58.61 v UK average of 72.20.

The average time taken to answer 999 calls in March was 10 seconds



- Average immediate response times remain stable at 12:26 for March and the response rate for February is reporting at 81.8%.
- The OPCC and the Force commissioned a review of Human Resources. A HR Director has been appointed on a 12-month contract.

# PRIORITY 2: Reduce violence and serious harm

Includes reducing violence and domestic abuse, such as violence against women and girls, child abuse and child exploitation, county lines and serious organised crime and exploitation.



## QUARTERLY UPDATES



140 businesses have signed up to the Safety at Night charter

- Following the launch of the 'Safety at Night' charter public transport links have been forged with 16 taxi firms joining.
- The OPCC has appointed a Serious Violence Coordinator who will work with the force and Community Safety Partnerships to deliver the requirements of the Serious Violence Duty and support implementation to reduce violence in Wiltshire.
- The Starting Point Mentoring Pilot, commissioned jointly with Swindon Borough Council, has supported a total of 26 children at risk of engaging in the criminal justice system or being exploited. These include young people attending EOTAS (Education Other Than at School).
- The OPCC have worked with partners to develop an intervention called the 'The Blunt Truth' running alongside Op Sceptre, a national initiative tackling knife crime. The Blunt truth is delivered in schools and supports knife crime education.
- The OPCC is aligned to Op Soteria and a further survey has been rolled out to victims of rape and serious sexual offences.
- Mobilisation of the Victims Voice Project which is aligned to the victim satisfaction survey. This will deliver surveys to a wider range of victims and the results will help drive improvements in policing for future victims.
- The OPCC mobilised a co commissioned Domestic Abuse perpetrator programme, allowing Integrated Offender Management to monitor 64 high risk offenders in the community and custody.
- Volume of RASSO is reporting a year-on-year increase of 2.7% to March, but an exceptional low volume at the beginning of 2021 is contributing to the increase. Wiltshire did experience a 2.7% overall increase in offences being recorded between 2020 and 2021.

# PRIORITY 3: Tackle crimes that matter to local communities

Includes anti-social behaviour, road safety, rural and heritage crime, fraud, cyber crime and hate crime.



## QUARTERLY UPDATES

- PL Kicks have successfully delivered 160 hours of sessions to children within Swindon during the 22-23 programme. PL Kicks will continue in 2023-24 delivering a further 160 hours, including providing opportunities for children working with Swindon Youth Justice Service.
- The Wiltshire and Swindon Youth Commission (WSYC) presented their year 2 findings at the 'Big conversation Conference' in March in respect of policing and community safety. WSYC identified 5 priority areas along with recommendations for the PCC and Partner agencies to consider in the year ahead.
- The fourth Operation Scorpion was occurred; a national campaign set to cause major disruptions to drug dealers

and targeting those that would exploit young people across Wiltshire.

A total of **14 arrests** were made with cocaine worth **£9,150**, cannabis worth **£1,150**, cash to the value of **£1,500** and **10 vehicles** seized

- The community remedy document has been updated and made available on the OPCC website.

- The Anti-Social Behaviour (ASB) Toolkit for the public has now been published on the Wiltshire Safeguarding Vulnerable People Partnership (SVPP) website. Swindon are due to localise this and replicate on the Swindon Borough Council website.
- ASB volumes are following seasonally anticipated trend of summer highs and winter lows. The last 2 months to March have seen an upturn in monthly volumes in line with Spring/Summer increase. Volumes however remain lower than previous years.
- Long term arrest volumes for drug driving are stable. January and February recorded a two-month exceptional high, 52 and 58 consecutively however March was recording back to normal figures at 28.



# PRIORITY 4: Improve the experience of victims and deliver justice

Includes victim care and support, mental health, the criminal justice system, restorative Wiltshire and reducing re-offending.



## QUARTERLY UPDATES

- OPCC funded Swindon Youth Justice Services received an Outstanding rating following the 2023 HM Inspectorate of Probation visit. The inspectors highlighted the services organisational governance, leadership, staff and partnerships alongside Court disposals for excellence.
- Resilience has been built within the Wiltshire Police Legal services following the recruitment of a para legal with civil preventative orders expertise to assist in VAWG policing.
- The OPCC have worked with partners to mobilise the new alcohol and substance misuse and Mental Health Treatment Requirement (MHTR) services.
- A refreshed local female offender strategy and delivery plan has been produced. The OPCC has developed the Ministry of Justice tactical tool kit which will now sit within the National Police Chief's Council board and Association of Police and Crime Commissioner female offender working group.
- The OPCC are supporting both Wiltshire Council and Swindon Borough Council with their new individual substance misuse service tenders and will continue to co-commission from April 2023.



The average number of days from **arrival to case completion** at the Crown Court is at **181 days**, 17 days down from the previous quarter. The national average sits at 250 days.

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## **PCCs across the South West launch new rural crime survey**

Police and Crime Commissioners across the South West have come together to launch a survey to explore how crime is affecting rural communities.

Wiltshire Police and Crime Commissioner, Philip Wilkinson and his counterparts in Dorset, Devon and Cornwall, Avon and Somerset and Gloucestershire are hoping the survey will help them to understand how their county's rural communities are affected by crime.

Mr Wilkinson said: "In an agricultural county like Wiltshire, it's so important to keep on top of how Wiltshire Police are responding to and dealing with all forms of rural crime. A lot of work has gone into improving this as a police force and I included it in the priorities set out in my Police and Crime Plan.

"I'm keen to understand what improvements have been made since the National Rural Crime Network ran a similar survey in 2018, and what we still need to put more resource into. By taking a couple of minutes out of your day to complete this survey you will be helping me to understand how I can continue to make Wiltshire safer."

In Wiltshire, the Rural Crime Team cover all heritage and wildlife crime including theft of livestock and machinery, fly tipping, poaching and hare coursing to name a few.

The survey asks rural residents if they have been the victim of any crimes in the last 12 months as well as asking what rural crimes concern them the most.

You can take the survey online [here](#).

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WILTSHIRE POLICE

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# Community Report

Warminster Community Policing Team

May 2023

Keeping Wiltshire Safe



Agenda Item 8.

# Your CPT – Warminster

**Inspector:** Insp Kevin Harmsworth

**Neighbourhood Sergeant:** Temporary Sgt Matt Roberts

**Neighbourhood Officer:**

PC Lauren Fairley

**PCSOs:**

Leigh Holcombe & Roland Revers

# Performance – 12 Months to March 2023

## Force

- Wiltshire Police recorded crime reports a YoY increase of 3% in the 12 months to March 2023 and continues to have one of the lowest crime rates in the country per 1,000 population.
- Wiltshire Police has seen a 13.8% increase in violence without injury crimes in the 12 months to March 2023.
- In March 2023, we received:
  - 9,708 '999' calls, which we answered within 11 seconds on average;
  - 15,312 '101' calls, which we answered within 43 seconds on average;
  - 9,510 CRIB calls, which we answered within 9.27 minutes on average.
- In March 2023, we also attended 1,533 emergency incidents within 10 minutes and 3 seconds on average.

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Crime Type	Crime Volume	% of Crime
<b>Totals</b>	<b>44,086</b>	<b>100.0</b>
Violence without injury	7,775	17.7
Violence with injury	6,188	14.1
Criminal damage	4,809	10.9
Stalking and harassment	4,200	9.5
Public order offences	4,002	9.1
Other crime type	17,112	38.8

## Warminster CPT

Crime Type	Crime Volume	% of Crime
<b>Totals</b>	<b>2,696</b>	<b>100.0</b>
Violence without injury	423	15.7
Violence with injury	393	14.6
Criminal damage	360	13.4
All other theft offences	256	9.5
Stalking and harassment	250	9.3
Other crime type	1,014	37.6

### Stop and Search information for Warminster CPT

During the 12 months leading to February 2023, 64 stop and searches were conducted in the Warminster area of which 34.4% related to a search for controlled drugs.

During 64.1% of these searches, no object was found. In 35.9% of cases, an object was found. Of these cases 65.6% resulted in a no further action disposal; 34.4% resulted in police action being taken; 14.1% resulted in an arrest.

Of the stop and search subjects who defined their ethnicity:

- White – 51 stop and searches
- Asian or Asian British – 1 stop and search

# Performance – Hate Crime Overview

## Force

Monthly hate crime volumes remain within nominal bounds with no exception

Data is reporting increases in Transgender and Sexual Orientation related hate which follows National trends.

Data from the victim satisfaction survey reports that Hate Crime victims have an 84.5% overall satisfaction rate with the service they receive from Wiltshire Police.

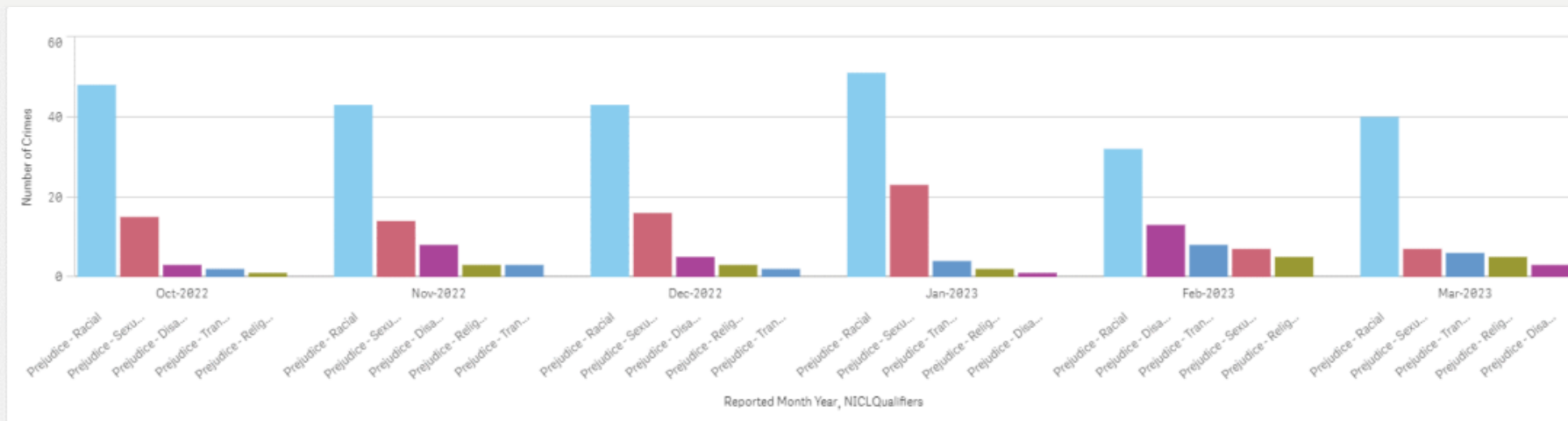
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## Warminster CPT

	Number of Crimes	Change (number)	Change (%)
<b>Total</b>	49	-31	-39.0%
<b>Prejudice – Racial</b>	20	-19	-48.7%
<b>Prejudice – Sexual orientation</b>	17	-2	-10.5%
<b>Prejudice - Disability</b>	11	-10	-47.6%
<b>Prejudice - Religion</b>	0	-2	-100.0%
<b>Prejudice - Transgender</b>	3	-1	-25.0%

Year on year comparison February 2022 to March 2023 (note: an individual crime can be tagged with more than one prejudice type e.g. sexual orientation & transgender)

### Force Hate Crime (6 months to March 2023)





# Local Priorities & Updates

Priority	Update
Antisocial Behaviour Lake Pleasure Grounds	Various reports of antisocial behaviour and criminal damage are being investigated. CCTV and local schools have been instrumental in identifying offenders, whom PC Fairley is working within legislation to prosecute accordingly. Community Resolutions for such things as litter picking have been completed, which are appropriate for first time juvenile offenders. Reports have reduced in recent weeks. Should offenders come to police attention again, they can be considered for sterner punishment. The beat team continue to work with the Town Council, exploring local youth intervention options.
Shoplifting	May 2023 saw reports of shoplifting increase. Town CCTV are kindly reporting on behalf of local businesses, from which it is felt the data now represents more accurately the scale of the issue. The beat team are reviewing data, to identify stores for target hardening. Offenders are prosecuted where evidence is available.
Rural Crime	<p>Fish Poaching is occurring throughout the county, largely unreported. Rural Crime Team (RCT) are running joint enforcement days with Water Bailiffs.</p> <p>Large increase in theft of GPS equipment nationally. RCT aware more farm machinery/equipment is being left in fields this time of year, and urge communities to consider security measures and report suspicious activity. RCT working with Avon &amp; Somerset police conducting joint patrols. Joint patrols were conducted with Dorset police during June targeting areas previous subject of criminal activity, patrols continue.</p>

# Useful Links

For more information on Wiltshire Police's performance please visit:

- PCC's Website - <https://www.wiltshire-pcc.gov.uk/>
- HMICFRS Website - <https://www.justiceinspectorates.gov.uk/hmicfrs/police-forces/wiltshire/>
- For information on what crimes and incidents have been reported in the Warminster Community Policing Team area visit <https://www.police.uk/pu/your-area/wiltshire-police/>

# Get Involved

Keep up to date with the latest news and alerts in your area by signing up to our **Community Messaging service** – [www.wiltsmessaging.co.uk](http://www.wiltsmessaging.co.uk)



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## Follow your CPT on social media

- [Warminster Police Facebook](#)
- [Warminster Police Twitter](#)
- [Westbury Police Facebook](#)
- [Mere Police Facebook](#)

Find out more information on your CPT area at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk) and here [www.wiltshire-pcc.gov.uk](http://www.wiltshire-pcc.gov.uk)

The screenshot shows the top part of a web page. At the top left is the "WILTSHIRE POLICE" logo. To its right is a search bar with the text "How can we help you?". Below the search bar is a navigation menu with five items: "Report", "Tell us about", "Apply or register", "Request", and "Feedback". Below the menu is a breadcrumb trail: "Home > About us > CPTs". The main heading is "Warminster CPT". Below this is a text block: "CPT Warminster covers the areas of Warminster, Westbury, Tisbury, Mere and surrounding areas". This is followed by two paragraphs of text providing contact information and instructions for reporting crimes. The first paragraph says: "To contact your CPT about a community-related matter, such as a school visit, then please email [WarminsterAreaCPT@wiltshire.police.uk](mailto:WarminsterAreaCPT@wiltshire.police.uk). Please note that this mailbox is not monitored 24/7." The second paragraph says: "You are unable to report crimes of any type via email and please do not report any situations that require an urgent response. In the case of an emergency please contact 999 and for non-urgent crimes and incidents, please call 101 or [Report a crime here](#)". The final line says: "You see a map of [crimes in the Warminster area](#) by visiting [www.police.uk](http://www.police.uk)".

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WILTSHIRE POLICE

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# Road Safety update - Warminster Area Board

13 July 2023



# • Road Safety Team

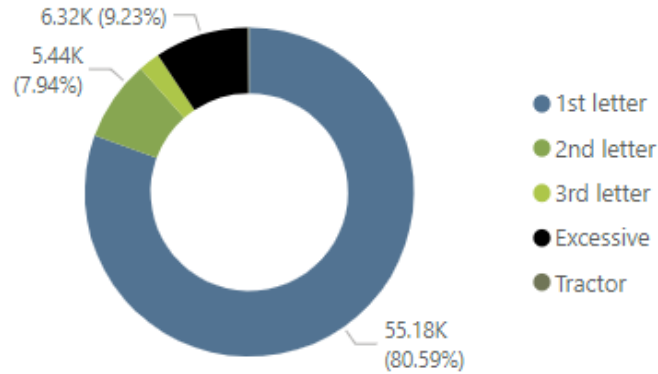


# CSW briefing dashboard

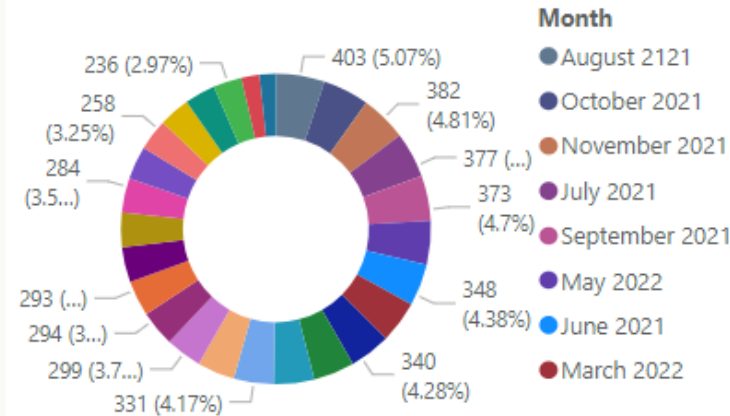
Data set from April 2021

Please use the filters to drill down on the information you wish to see

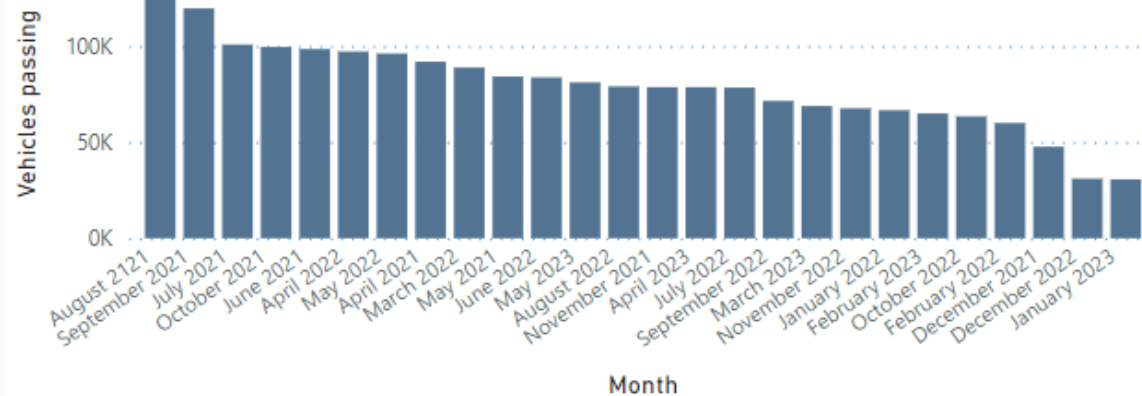
Number of letters sent



Number of watches by month



Vehicles passing by month



7.94K

Sum of No. of watches

68.46K

Sum of Total letters

2.05M

Sum of Vehicles passing

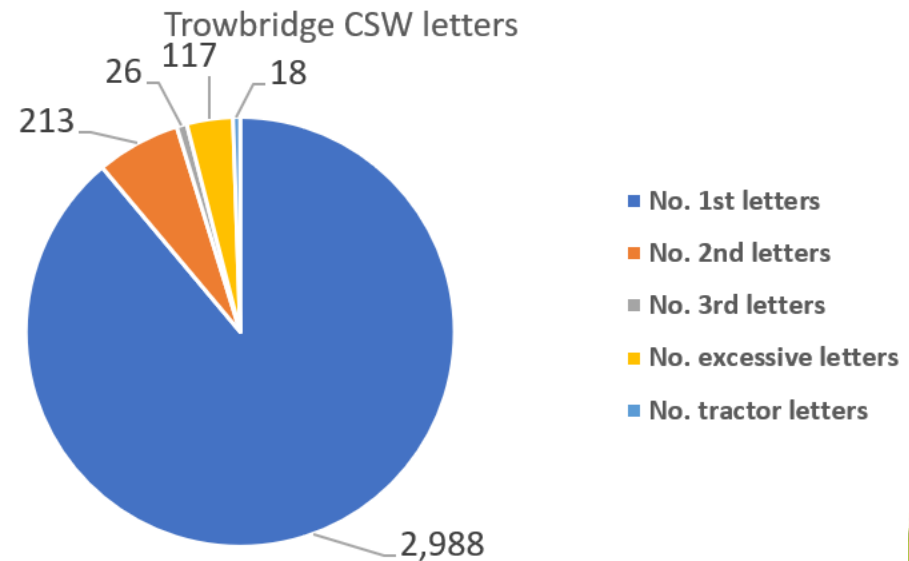
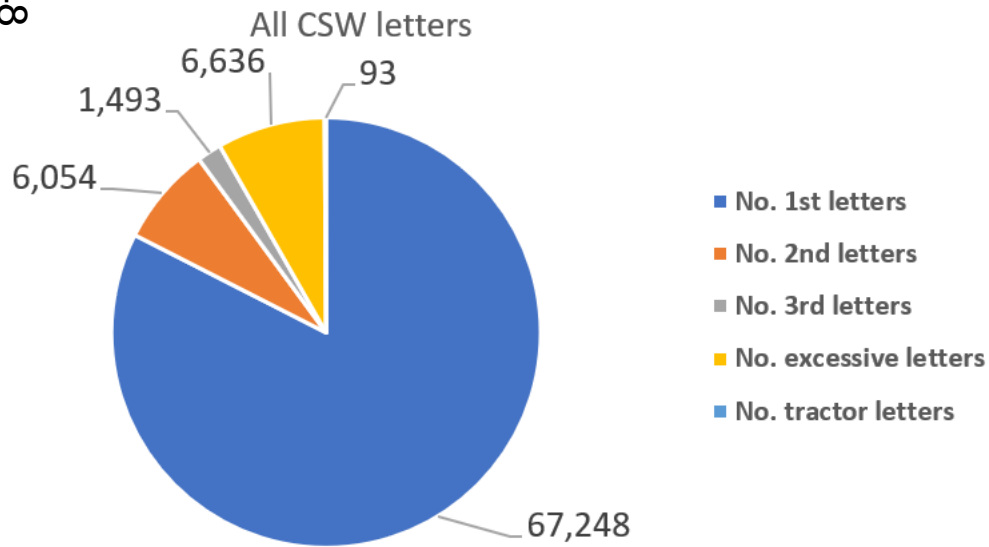
55.18K

Sum of No. 1st letter

# • CSW Warminster area - Data since July 2020 to 27/06/2023

Team	No. 1st letters	No. 2nd letters	No. 3rd letters	No. excessive letters	No. tractor letters	Total letters	No. of watches	Average speeders %
Hilperton	125	19	0	7	1	152	32	10.70%
North Bradley	1,348	66	7	58	16	1,495	83	2.23%
Southwick	259	13	1	4	0	277	93	0.93%
Steeple Ashton	496	80	14	33	1	624	52	5.27%
Trowbridge - Cockhill	661	29	1	13	0	704	35	2.75%
West Ashton	99	6	3	2	0	110	46	2.43%
<b>Grand Total</b>	<b>2,988</b>	<b>213</b>	<b>26</b>	<b>117</b>	<b>18</b>	<b>3,362</b>	<b>341</b>	<b>3.21%</b>

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# • Traffic surveys – Warminster since October 2020 to May 31 2023

Title	Result	Survey start date	Speed limit	85th percentile	CPT	Area Board
Chitterne - Townsend	Speed education	21/11/2021	20	35.4	Warminster	Warminster
Codford - Chitterne Road	No further action	21/11/2021	30	31.8	Warminster	Warminster
Corsley - A362 Lanes End	Speed education	20/03/2023	40	46.9	Warminster	Warminster
Corsley - A363 Sturford	No further action	20/03/2023	40	44.2	Warminster	Warminster
Crockerton A350	No further action	11/09/2021	50	48.5	Warminster	Warminster
Crockerton A350 part 2	No further action	11/09/2021	50	52.1	Warminster	Warminster
Hill Deverill - Longbridge Deverill	Speed education	21/11/2021	30	39.7	Warminster	Warminster
Horningsham - C270 Water Lane	Speed education	04/02/2023	30	35.6	Warminster	Warminster
Kingston Deverill - B3095	Speed education	10/12/2020	30	36.1	Warminster	Warminster
Kingston Deverill - B3095	Speed education	10/12/2020	30	39.1	Warminster	Warminster
Kingston Deverill - B3095	Speed education	10/12/2020	30	39.4	Warminster	Warminster
Maiden Bradley - The Rank	No further action	29/11/2021	30	23.2	Warminster	Warminster
Mane Way Westbury	No further action	21/11/2021	40	43	Warminster	Warminster
Sutton Veny - C10 Bishopstrow Road	Police	20/03/2023	30	44.4	Warminster	Warminster
Sutton Veny - C10 High Street	No further action	20/03/2023	30	33.3	Warminster	Warminster
Sutton Veny - C41 Deverill Road	No further action	20/03/2023	30	31.8	Warminster	Warminster
Sutton Veny - C41 Norton Road	Speed education	20/03/2023	30	38	Warminster	Warminster
Sutton Veny C10 High Street Sutton p	Speed education	20/03/2023	30	40.3	Warminster	Warminster
Warminster - Bishopstrow Road - Nec	No further action	09/01/2022	30	33.67	Warminster	Warminster
Warminster - Bishopstrow Road - Sou	No further action	09/01/2022	30	34.1	Warminster	Warminster
Warminster - Broxburn Road	No further action	29/03/2023	30	26.6	Warminster	Warminster
Warminster - C10 Cobheap Lane	No further action	20/03/2023	30	32.8	Warminster	Warminster
Warminster - C10 Woodcock Road	No further action	20/03/2023	30	29.2	Warminster	Warminster
Warminster - King Street,	No further action	10/12/2020	30	21.4	Warminster	Warminster
Warminster - Masefield Road,	No further action	02/11/2020	30	26.4	Warminster	Warminster
Warminster - Masefield Road,	No further action	02/11/2020	30	24.8	Warminster	Warminster
Warminster - UC Prestbury Drive	No further action	20/03/2023	30	26.2	Warminster	Warminster
Warminster - upper King Street.	No further action	04/03/2023	30	21.8	Warminster	Warminster

# Community Road Safety Officers

CRSO's

**Your officer is Lotty Sartin**  
charlotte.sartin@wiltshire.police.uk

# • CRSO's

## Recent events

# #Project EDWARD

Every Day Without A Road Death



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## CHILD SEAT SAFETY

• THE CAR SEAT EXPERTS •

Accredited in car seat training

- 25/04 - Melksham
- 26/04 – Salisbury
- 27/04 - Swindon



Tier 1  
National Roads Partnership Calendar 2022-2023

**20** minimum safe passing distance **1 metre**

**30** minimum safe passing distance **1.5 metres**

**30+** minimum safe passing distance **2 metres**



Tier 1  
National Roads Partnership Calendar 2022-2023

2 May  
Global Road Safety Week  
TBC  
Save Lives

### Campaign results

Project Zero 12/04/2023	Op Close Pass – Cycles	Project Zero 19/04/2023
6 No MOT	18 educational stops	3 Dangerous condition
3 No Insurance	1 FPN	2 Seat belts
3 Mobile phone use	1 TOR	2 No Insurance
1 Dangerous condition	1 VDRS	1 Not in control
1 No. plate non conform		1 Mobile phone
1 Speed		1 Without proper view
1 Red light		1 Defective Tyre/s
1 Tints		1 Drive o/w in accordance
1 Defective Tyre/s		1 Red light
1 WOA		1 Tints
		<b>49 speed!</b>


# • Wider work recently – Op Tramline

Highways England National HGV Cab Project			
Police Force		WILTSHIRE	
Date of Collection for Vehicle		FRIDAY 14TH APRIL 2023	
Date of Return for Vehicle		FRIDAY 21ST APRIL 2023	
Number of days vehicle was utilised		3	
Routes patrolled		M4, between Junctions 14-18 on A & B carriageway	
Offences		Interventions	
Mobile Phone	27	Words of Advice	2
Not in Proper Control	7	Traffic Offence Report	53
Seat Belt	28	Fixed Penalty Notice	35
Speed	6	Graduated Fixed Penalty Notice	3
Prohibited Vehicle O/S Lane	2	GFPN Amount	£750
Use of M/Way Verge		Summons	3
No Insurance	2	Section 165 Seizure	2
Stopping on H/S		VDRS	1
Driving on H/S	1	HORT/1	1
Construction & Use	6	PG9	2
Driver's Hours		Letter / Warning	
Due Care	6	Arrest	
Insecure Load	3	Referral to Traffic Commissioner	
Red Light/ X Offence		NFA	
Drink/Drug Drive		Other	
Crime			
Other	13		
<b>Total</b>	<b>101</b>	<b>Total</b>	<b>102</b>
HGV	41		
LGV	24		
PSV	1		
Private Vehicles	29		
Other	1		
<b>Total</b>			<b>96</b>

Top three offences detected through Operation Tramline are:



Mobile phone use



Seat belt offences



Driver not in proper control

**Wilts Specialist Ops** @WiltsSpecOps · 21 Apr

#RPU ran #OpTramline for 3 days this week, over 100 offences were identified just from this operation including 27 drivers using a mobile phone at the wheel, the most surprising was a HGV driver watching a film on a laptop! #Fatal5



8 15 222 6,963

# Community Speed Enforcement Officers

CSEO's



# • CSEO – Dashboard (03/07/2023 0800hrs)

## CSEO Activity Dashboard

Outcomes are dependent on previous convictions and history

4,211.00  
Sum of Speed awareness ...

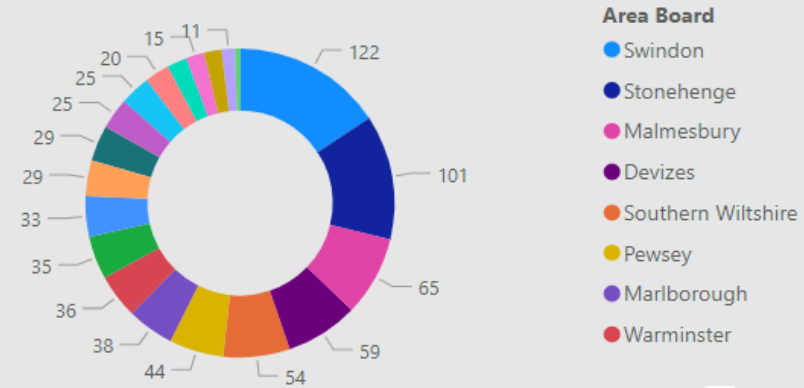
533.00  
Sum of Fine & Points

61.00  
Sum of Court

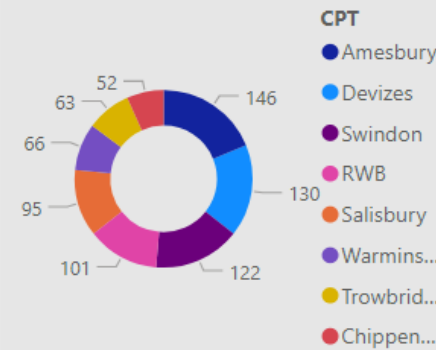
390  
Count of Location

Location	Year	Month	Speed awareness course	Fine & Points	Court	CPT	Area Board
Operation Wolf - Salisbury - 29/6/2022	2022	June	149.00	22.00	3.00	Salisbury	Salisbury
Tilshead	2022	December	93.00	7.00	1.00	Amesbury	Stonehenge
Cricklade - Spital Lane	2023	April	80.00	10.00	0.00	RWB	RWB
Wilton - The Avenue	2022	December	65.00	19.00	8.00	Salisbury	South West Wi
Coombe Bissett - Deegan House	2023	June	64.00	8.00	0.00	Salisbury	Southern Wilts
Collingbourne Kingston	2022	December	62.00	9.00	0.00	Amesbury	Tidworth
Sutton Benger - B4069 No. 2 Box Cottage	2023	June	61.00	3.00	0.00	Chippenham	Chippenham
Ogbourne St Andrew	2023	April	60.00	4.00	0.00	Devizes	Marlborough
Tilshead	2022	November	58.00	6.00	1.00	Amesbury	Stonehenge
Shaw and Whitley (Shaw Hill)	2022	December	55.00	9.00	0.00	Trowbridge	Melksham
Cholderton	2023	March	53.00	3.00	1.00	Amesbury	Stonehenge
Cholderton - Church Close	2023	April	51.00	1.00	0.00	Amesbury	Stonehenge
Harnham - Portland Avenue	2023	April	47.00	6.00	0.00	Salisbury	Salisbury
Harnham - Portland Avenue	2023	February	46.00	12.00	2.00	Salisbury	Salisbury
Oare - Outside Oare House	2023	March	46.00	10.00	0.00	Devizes	Pewsey
Wilton - The Avenue	2023	January	46.00	9.00	4.00	Salisbury	South West Wi
Collingbourne	2022	February	45.00	2.00	0.00	Amesbury	Tidworth
<b>Total</b>			<b>4,211.00</b>	<b>533.00</b>	<b>61.00</b>		

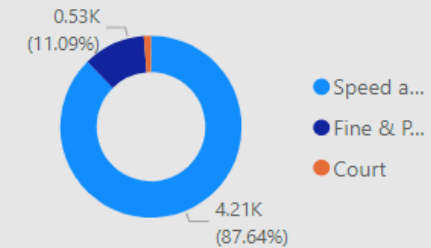
### Activity by Area Board



### Activity by CPT

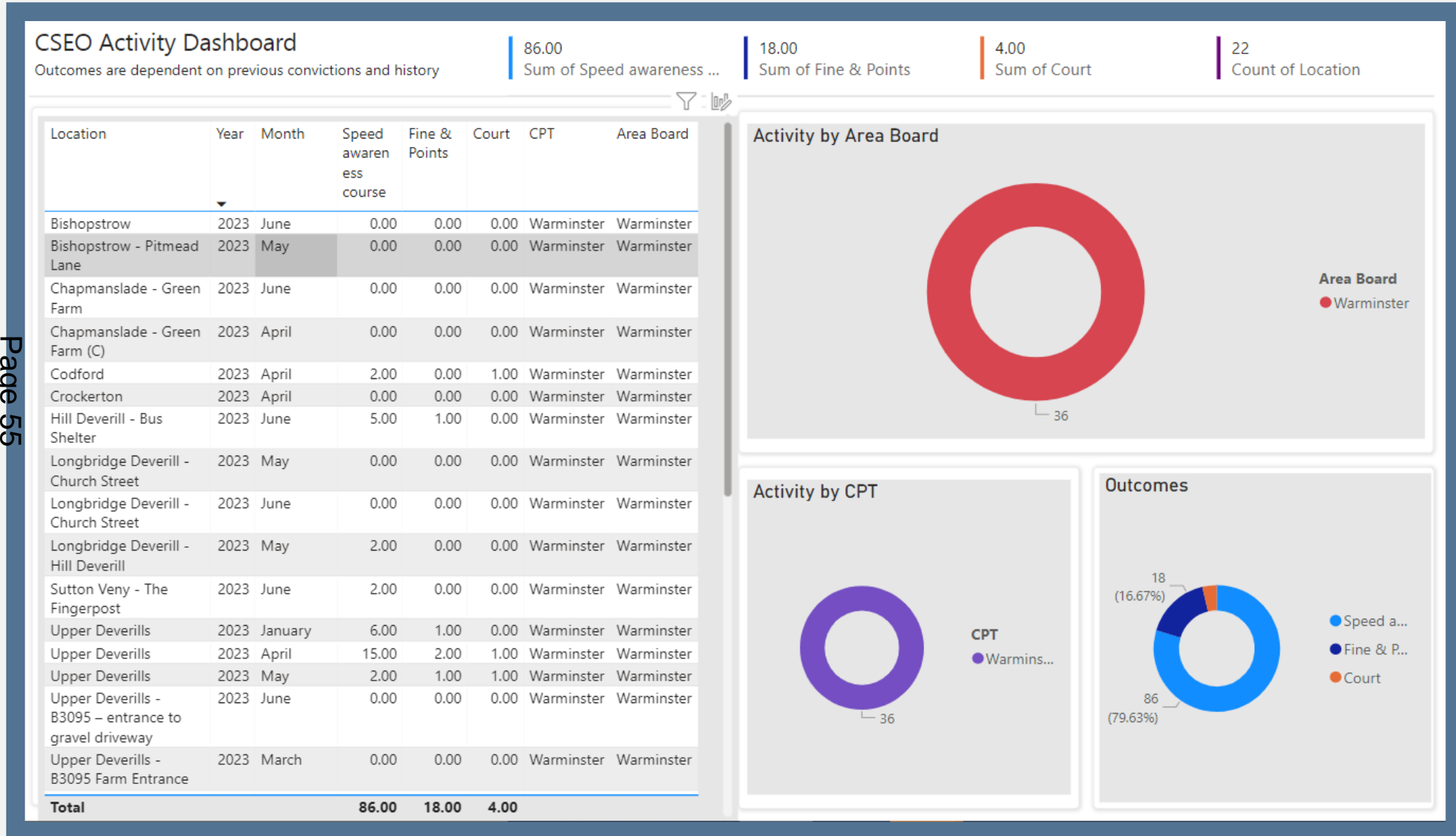


### Outcomes



# • CSEO – Warminster Area Board results

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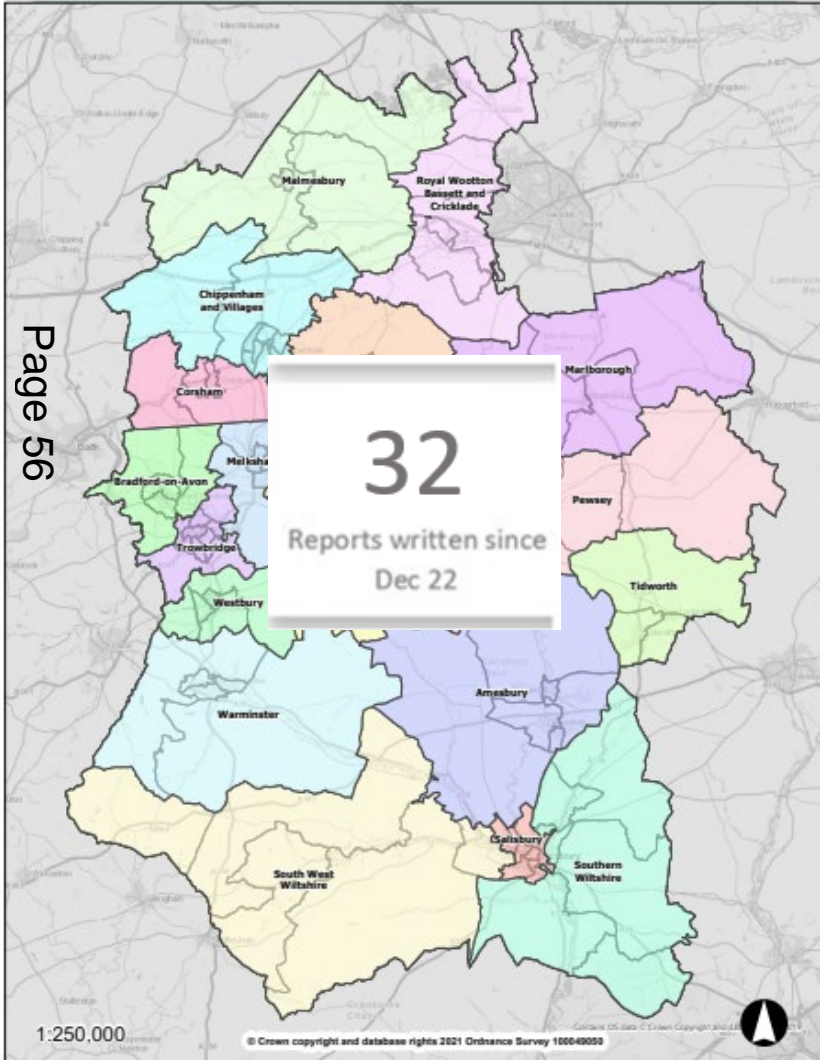


# Making Wiltshire Safer : Road Safety

In a 30 days period  
Road Policing Unit  
have;

Wiltshire Council

Wiltshire Area Boards 2021



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115



87



65



**700+**  
stops

26



43



111



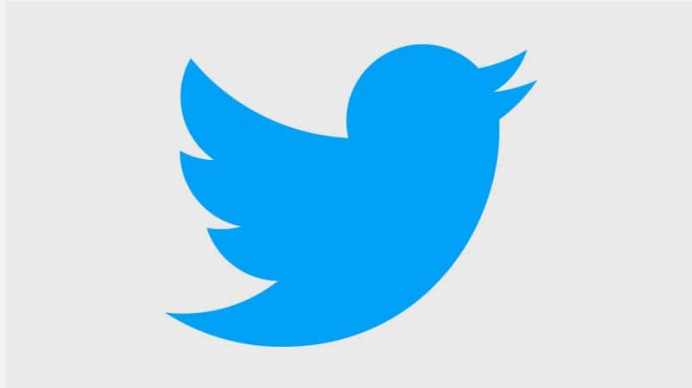
to list  
just a few

1:250,000

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# • More information



[Wilts Specialist Ops \(@WiltsSpecOps\) / Twitter](#)

[Wiltshire Specials \(@wiltspolicesc\) / Twitter](#)

**You don't need a Twitter account to see this information**

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[Road Safety \(wiltshire-pcc.gov.uk\)](#)



[Road safety education - Wiltshire Council](#)



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## DORSET & WILTSHIRE FIRE & RESCUE SERVICE

### WILTSHIRE AREA BOARD REPORT

#### Community Safety Plan

DWFRS Community Safety Plan can be found on the DWFRS website;  
<http://www.dwfire.org.uk/community-safety-plan/>

#### Prevention

We are committed to making a real difference to the lives of people in Dorset and Wiltshire. Our aim is to reduce the level of risk and harm to our communities from fire, targeting those most at risk. We do this primarily through our Safe and Well visits.

A Safe and Well visit is **FREE** and normally lasts about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

Are you or anyone you know:-

- Over the age of 65?
- Need a smoke detector?
- Have a long-term health condition?
- Suffer from poor hearing or sight loss?
- Would you struggle to escape in the event of a fire?

If you can answer yes to more than one of these questions, then please call us on 0800 038 2323 or visit <https://www.dwfire.org.uk/safety/safe-and-well-visits/>



## **Protection**

On-going interaction by Protection Team members with Local Authorities, Private landlords and tenants regarding fire safety-related matters: external cladding systems; fire detection and warning systems; fire resisting doors (& self-closers); combustibility/fire resistance of construction materials; commercial and residential sprinklers systems and water-mist suppression systems

### **General Enquiries**

If you have a general fire safety enquiry regarding commercial property, please email [fire.safety@dwfire.org.uk](mailto:fire.safety@dwfire.org.uk) and the Fire Safety Team will respond in office hours.

### **Fire Safety Complaint**

If you wish to tell us about fire safety risks in commercial premises, such as locked or blocked fire exits, you have three options:

- You can email the fire safety department at [enforcement@dwfire.org.uk](mailto:enforcement@dwfire.org.uk)
- Call 01722 69 1717 during office hours (9am-5pm).
- Call our Service Control Centre on 0306 799 0019 out of office hours (5pm-9am)

## **On Call Recruitment**

Have you always wondered if you could join the fire service, but haven't had the opportunity to find out more? Have you found yourself seeking your next challenge, keen to give back to the local community or wanting to learn new skills including leadership and teamwork? Then becoming an on-call firefighter is for you.

As a paid position, on-call firefighters commit anywhere between 60 to 120 hours per week, during which time they must be able to respond to the station immediately.

Many have 'normal' jobs during the day, then upon their return home make themselves available overnight or during the weekends. Some of our crew respond from their workplaces during the day, and we are very grateful to their employers for releasing them to perform their vital duties.

Anyone over 18 years old can apply (although you can also apply once you are 17½) you must be able to respond and attend the fire station within 5-8 minutes, you have a good standard of physical fitness (i.e. you are generally active), and you must have the right to work in the UK.

Further information on becoming an On Call Firefighter can be found at [www.dwfire.org.uk/working-for-us/on-call-firefighters/](http://www.dwfire.org.uk/working-for-us/on-call-firefighters/) or should you have any questions, you can call **01722 691444**.

## Recent News & Event

### Businesses encouraged to accept free fire safety checks

Local businesses are being encouraged to accept a free fire safety check if they are contacted by Dorset & Wiltshire Fire and Rescue Service.

Business fire safety checks involve firefighters visiting selected premises, based on their detailed local knowledge, and meeting with the Responsible Person. The aim is to give simple advice on how to make the property – and the people within it – safer from the risk of fire or confirm that the right things are being done.

More on business fire safety, including how to complete a fire risk assessment, can be found at [www.dwfire.org.uk/business-fire-safety](http://www.dwfire.org.uk/business-fire-safety)

### National campaign supports Biker Down initiative

Dorset & Wiltshire Fire and Rescue Service has joined forces with the National Fire Chiefs Council (NFCC) to support its national Biker Down safety campaign, which runs between 3-9 April.

Biker Down is a free three-hour course that provides practical and potentially lifesaving advice. It gives riders an awareness of what to do if they are involved with or see an injured motorcyclist, and how to reduce their own risk of being in a collision. The sessions are suitable for riders of all experience levels, whether riding for work, pleasure, or both.

More information and advice can be found at [www.dwfire.org.uk/biker-down](http://www.dwfire.org.uk/biker-down)

### Carbon monoxide safety reminder



We've been reminding everyone to make sure that they have both carbon monoxide and smoke alarms fitted at home.

It follows an incident last month when firefighters rescued a woman who had been rendered unconscious by carbon monoxide after a smouldering fire seeped smoke into her flat.

For advice on carbon monoxide and making your home safer, visit [www.dwfire.org.uk/carbon-monoxide](http://www.dwfire.org.uk/carbon-monoxide)



## Demand

	Deliberate Fires					
	Jan-22	Feb-22	Mar-22	Jan-23	Feb-23	Mar-23
Mere	0	0	0	0	0	0
Tisbury	0	0	0	1	0	0
Warminster	3	1	0	2	1	1
Westbury	4	2	2	0	0	2
<b>Total</b>	<b>12</b>			<b>7</b>		

	Accidental Dwelling Fires					
	Jan-22	Feb-22	Mar-22	Jan-23	Feb-23	Mar-23
Mere	0	0	0	2	0	0
Tisbury	0	0	0	0	0	0
Warminster	0	2	0	0	0	0
Westbury	0	1	4	1	1	0
<b>Total</b>	<b>7</b>			<b>4</b>		

	AFA's Domestic					
	Jan-22	Feb-22	Mar-22	Jan-23	Feb-23	Mar-23
Mere	0	0	1	0	0	1
Tisbury	1	0	0	0	1	0
Warminster	7	1	1	6	1	2
Westbury	1	1	0	0	3	0
<b>Total</b>	<b>13</b>			<b>14</b>		

	AFA's Non Domestic					
	Jan-22	Feb-22	Mar-22	Jan-23	Feb-23	Mar-23
Mere	1	0	0	0	0	3
Tisbury	2	1	1	0	0	0
Warminster	7	2	2	1	1	4
Westbury	5	2	1	4	0	0
<b>Total</b>	<b>24</b>			<b>13</b>		



	RTC's					
	Jan-22	Feb-22	Mar-22	Jan-23	Feb-23	Mar-23
Mere	0	0	1	1	1	0
Tisbury	1	1	0	2	3	1
Warminster	2	1	0	0	0	2
Westbury	1	1	0	1	4	1
<b>Total</b>	<b>8</b>			<b>16</b>		

**Incidents of note**

.....  
**Station Manager**  
Email:.....@dwfire.org.uk  
Mobile: .....



**DORSET & WILTSHIRE**  
**FIRE AND RESCUE**



## Thank you to our Healthwatch Heroes

We're celebrating our 10th birthday by thanking everyone who has shared their story with us over the last decade. With your help, we've been able to help improve health and social care services for everyone.

Whether you spoke to us at an event, over the phone, or left a comment online – we want you to know it mattered. Because of you, we've raised awareness of some of the big issues, and championed change where it's needed. So to mark the 10th anniversary of Healthwatch, we're saying thanks to you, **our Healthwatch Heroes**.

We're also saying thank you to **our partners** – because only by working with incredible groups, charities and organisations have we been able to shine a light on what local people want and need from their care.

And to **health and care professionals** – your commitment to listen to what people are saying and striving to improve services for everyone has made all the difference.

But the biggest thank you has to go to **our amazing volunteers**, because without your passion and commitment, nothing would have been possible. We can't do it without you!

### A decade of highlights

Highlights of the last 10 years include:

- Winning two national Healthwatch awards! The first one in 2018 for [our Young Listeners project](#). The second in 2020 for [helping to improve care and support for people living with dementia](#).
- Launching our [Community Cash Fund grant scheme](#) to help local health and wellbeing projects get off the ground.
- Setting up our [Wiltshire Mental Health Open Forum](#) which now has more than 80 members. They created [a guide to local mental health support](#), which since its



launch in 2021 has been downloaded more than 500 times.

- [Gathering your feedback](#) and providing [a trusted source of information](#) throughout the Covid-19 pandemic.
- [Helping to improve online mental health services](#) for children and young people.
- Showing how your views have been used to [make changes at Great Western Hospital](#).

We've been so privileged to be able to talk to so many people over the years, including military families, people with autism, young people from the LGBTQ+ community, people living with dementia, people with mental ill health, carers, hospital patients, and care home residents. In the last year alone, we've heard the views and experiences of more than 2,500 people.

Thank you to everyone who shared their story with us over the last decade. Please continue to tell us what you think so we can champion your views both locally and nationally.

Here's to the next 10 years!

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## Community Development – Project Updates

Our Community Organising team has been working on a number of community engagements projects over the last few months. A summary of these projects is included below:

### The Friary Youth Engagement Project

The team recently completed a youth engagement project for Salisbury City Council which aimed to develop positive relationships and understand the needs and ambitions of young people who live on The Friary Estate in Salisbury. This project was delivered over 18 months with direct outreach and delivery with young people and their families. As part of the project the team delivered a skills-based training programme, co-produced a youth action plan and supported the provision of new youth activity. Young people took part in a six-week engagement project with fun games and group activities designed to understand how youth activity could be delivered locally.

10 young people received Community Organising and listening training, they also attended a residential at Oxenwood Outdoor Education Centre and a reward trip to a trampoline park. As a result of the project, a new youth club called 'The Hangout' was created, with 22 young people signed up to attend regular activities. Young people who took part in the project reported improved self-esteem, confidence and wellbeing, as well as feeling more connected to the community.

### Rural Youth Project

The team has continued to deliver the rural youth project with door-knocking and engagement activity. Four pop-up events have been held so far in 2023, with 56 young people taking part in positive activities. As part of the project, the team has also supported the creation of a new youth club. This included governance advice and support for the newly formed youth club committee. 3 potential Young Leaders and 3 adult volunteers took part in First Aid training and will continue to receive support from YAW clubs.

### Community Transport Association Project

Outreach and engagement activity has continued across eight key areas in Wiltshire as part of a project funded by the Community Transport Association (CTA). The project aims to recruit new volunteers for Link Schemes and reduce loneliness and isolation. Through direct outreach, the team has recruited 46 potential new volunteers for Link Schemes. Our Community Organisers were also joined by volunteers from local Link Schemes who took part in door-knocking activity with our team.

### Community Engagement Services

Our team has a wealth of experience in supporting and delivering community engagement projects. We work with Councils, voluntary groups, charities and partner organisations to speak to local people about issues which are important to them and their community. Our team works on the ground, at the grassroots by knocking on doors and talking to people in public places to find out what they have to say. This approach is very effective at identifying different views (including from harder-to-reach groups) and produces actionable insights and solutions to often complex problems.

In addition to listening activity through door-knocking, our team delivers bespoke training and youth engagement projects. We have also worked with a number of Town and Parish Councils to create online surveys for digital consultation on neighbourhood planning and community needs analysis.

**For more information about how we can help you reach out and connect with local communities through door-knocking, community engagement initiatives or digital surveys in 2023, please see our information leaflet (included with this briefing) or contact Harry**

**Tipple:** [htipple@communityfirst.org.uk](mailto:htipple@communityfirst.org.uk)

### Link Schemes Audit 2022

Each year, Community First gathers data from Link Schemes to prepare the annual Link Schemes Audit. The Link Audit is important because it demonstrates how vital local transport groups are to the health and wellbeing of Wiltshire residents, particularly those who live in rural areas. As well as collecting information about the number of miles travelled, tasks undertaken and volunteer hours given, each Link Scheme also collects data on the type of journeys carried out e.g. trips to local doctors surgeries, community hospitals and dentists. This helps us build up a picture of the important role Link Schemes play in helping people to access healthcare and other services that help them live fulfilling and independent lives, reduce isolation, manage health conditions and keep active.

#### Summary of findings:

- There are 1,620 volunteers involved in supporting local Link Schemes in Wiltshire, with an average of 38 volunteers per Link Scheme.
- The number of volunteers for Link Schemes increased by 3% in 2022.
- In 2022 Link Schemes travelled 689,661 miles, which is a 39% increase from 2021.
- There was a 38% increase in everyday tasks (34,125) completed by Link volunteers in 2022.
- Volunteers for local Link Schemes gave over 100,000 hours of their time in 2022. This is a 22% increase from the previous audit.
- 26,249 health related journeys were completed in 2022, which is a 27% increase from 2021.
- The economic value of Link Schemes is £1,262,102 based on ONS South West Average hourly pay (£12.48 per hour). This is a 22% increase from 2021.

The Link Schemes Audit shows that Link Schemes have gone above and beyond to support their local communities in 2022, with a significant increase in service delivery against a small increase in volunteer numbers. We hope you will join us in congratulating Link Schemes for their fantastic achievements and their commitment to supporting some of the most vulnerable people in the county.

**A copy of the Link Schemes Audit 2022 can found on the [Community First website](#), a PDF copy of the audit is also included with this briefing document.**

### Support for Village Halls and Community Buildings (WVHA)

Wiltshire Village Halls Association (WVHA) is a membership network for village halls and community buildings in Wiltshire and Swindon. This is a specialist advisory and support service with opportunities for networking, training, promotion and help with local/national guidance. In addition to the support from our Village Halls Advisor Helen Akiyama, WVHA members also benefit from a profile on our dedicated WVHA website for members of the public who are searching for halls to hire.

Helen Akiyama has recently attended two re-opening events for Sherston Village Hall and Berryfield Village Hall. Both halls have received advice and guidance from WVHA. Before and after photos for these amazing renovations can be found on our [website](#). It is fantastic to see funding and investment going to local halls in Wiltshire. Helen is currently working with member halls who have applied for grant funding through the Queen's Platinum Jubilee Fund which is administrated by ACRE.

**For more information and how to join our network visit: [www.communityfirst.org.uk/village-halls/](http://www.communityfirst.org.uk/village-halls/) - membership fees are very affordable and many halls and buildings have offered positive feedback on our service.**

*Continues on next page.*

## MiDAS – Minibus Driver Awareness Training

Community First offers accredited MiDAS (Minibus Driver Awareness) Training for organisations and groups, led by our fantastic Training Co-ordinator Martin Carter.

It has been a busy few months for MiDAS with over 50 drivers trained in the safe driving and operation of minibuses. Feedback from trainees has been very positive and we continue to enjoy a busy training schedule as we move into the Spring.

*“Great session! Martin was so informative and helpful – thank you so much.”*

*“Very efficient and thorough training from Martin.”*

**MiDAS is taking new bookings for Spring/Summer 2023 and early booking is recommended to secure a training place. Please contact [mcarter@communityfirst.org.uk](mailto:mcarter@communityfirst.org.uk) for more information about MiDAS and how to book your training.**

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## Building Bridges Programme – Learning, Review and Reflection Event and Upcoming Impact Report

The Building Bridges programme Lead Team and programme partners (including Key Workers) attended a Learning, Review and Reflection Event at Market Lavington Village Hall on Wednesday 1st March 2023. The event aimed to highlight the achievements of the Building Bridges Programme and those who took part. We are currently in the process of preparing a project impact report with highlights from the programme including outcomes, case studies and quotes from participants. This will be shared with joint funders The National Lottery Community Fund and The European Social Fund, as well as through the Building Bridges website. Since launch in 2016 the programme has delivered the following outcomes for participants and the wider region:

- 1,910 participants supported through the programme.
- A work or education outcome delivered every 1.9 days.
- £12.9m of economic benefit to the region delivered through the programme, with a cost benefit of £1.67 return per £1 invested (£1.71 pre-pandemic).
- 64% of participants have achieved a positive outcome through the programme.
- 27% of participants achieved employment, 30% moved into education (including 291 who were NEET or at risk) and 7% moved into job search.
- 59% of participants reported increased confidence, wellbeing and self-esteem upon leaving the programme.

Support was maintained to an average of 343 participants throughout the pandemic. Thank you to everyone who has been involved in delivering and supporting this fantastic programme in Swindon and Wiltshire. Work is ongoing to secure continuation funding for the programme.

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## Youth Action Wiltshire – New Fundraising Events for 2023

The fundraising events calendar for Youth Action Wiltshire has been updated for 2023, with events including Auction of Promises (Chippenham Lions), a Golf Day at North Wiltshire Golf Course and our popular carol service Carols by Candlelight at Malmesbury Abbey. For more information about how you can support Youth Action Wiltshire by attending one of these fantastic events, please visit our website:

[www.communityfirst.org.uk/yaw/fundraising](http://www.communityfirst.org.uk/yaw/fundraising)

## Oxenwood Outdoor Education Centre and Linkenholt Countryside Adventure Centre – Book now for 2023

Community First owns and operates [Oxenwood Outdoor Education Centre](#), a not-for-profit activity and residential centre in the heart of the Wiltshire countryside. Oxenwood is the perfect setting for school, club and group residential or day trips. We offer a bespoke package of historical enrichment, outdoor education and adventure activities, led by our friendly and experienced outdoor education instructors.

Oxenwood Outdoor Education Centre is a heritage building located in an area of outstanding natural beauty near Marlborough, Wiltshire. During your stay, your group will have exclusive use of the Centre and access to variety of exciting activities including climbing, rifle shooting, archery, hiking, canoeing and mountain biking. We have a wealth of experience working with schools, clubs and youth groups to create memories for a lifetime.

We also work in partnership with The Blagrave Trust to manage [Linkenholt Countryside Adventure Centre](#) which offers a range of day activities and residential campaign experiences designed to meet your group's needs. The venue is located 6 miles from Oxenwood Outdoor Education Centre and situated in a 2,000-acre estate near the Hampshire, Berkshire and Wiltshire borders.

Please see the links above for more information about each of our outdoor education settings, this includes updated pricing information for 2023. Copies of our information leaflets and pricing sheets for 2023 are included with this briefing pack.

**To find out more about the bespoke packages on offer or to make a booking, email [enquiries@oxenwoodcentre.com](mailto:enquiries@oxenwoodcentre.com) or telephone 01264 731274.**

### Briefing prepared by:

Ellie Ewing, Marketing and Communications Manager (Community First)

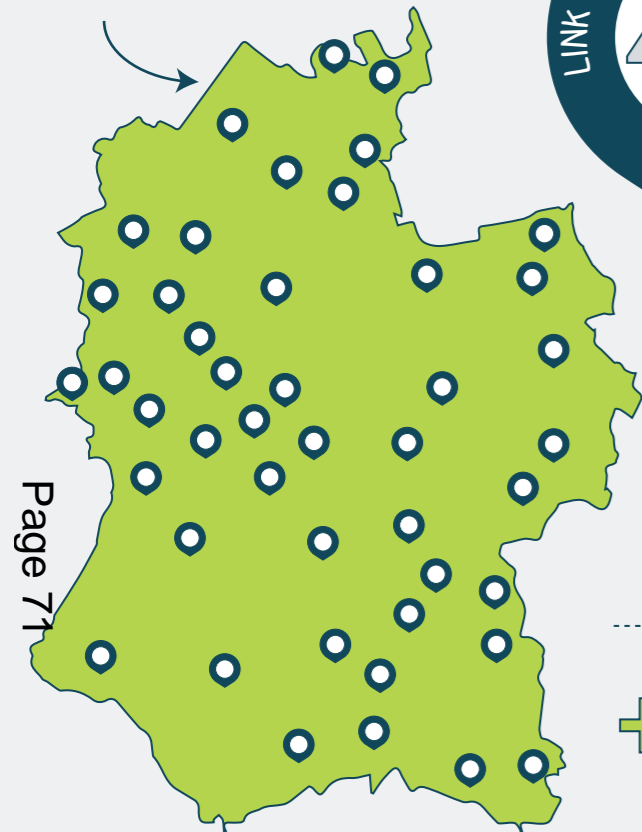
17<sup>th</sup> March 2023



# Link Scheme Audit 2022



## LINK SCHEME MAP OF WILTSHIRE

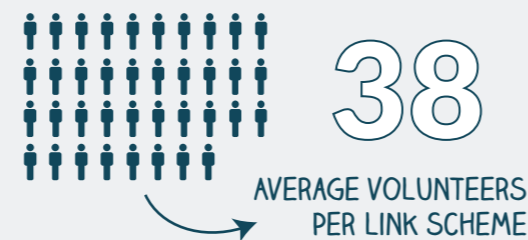


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LINK GOOD NEIGHBOUR SCHEMES  
**42**

THE NUMBER OF LINK SCHEMES IN WILTSHIRE & SWINDON IS UNCHANGED FROM 2021

**1,620**  
NUMBER OF VOLUNTEERS INVOLVED IN LINK SCHEMES



PERCENTAGE CHANGE IN LINK VOLUNTEERS FROM 2021  
**+3%**

IN 2022 LINK VOLUNTEERS OFFERED:

**101,130**

**Hours**

THE NUMBER OF HOURS GIVEN BY VOLUNTEERS INCREASED BY **+22%** IN 2022



ECONOMIC VALUE BASED ON HOURLY RATE\*



**£1,262,102**

AVERAGE ADDED ECONOMIC VALUE PER VOLUNTEER HAS INCREASED BY 22% FROM 2021 LINK SCHEME AUDIT FIGURES

**£779.07**

AVERAGE ADDED ECONOMIC VALUE PER VOLUNTEER IN 2022

\*Based on ONS South West Average hourly pay - gross (£) - For all jobs @ £12.48 per hour

**+39%**

THE NUMBER OF MILES TRAVELLED BY LINK VOLUNTEER DRIVERS INCREASED BY 39% COMPARED WITH 2021 AUDIT FIGURES

IN 2022 LINK VOLUNTEERS TRAVELLED:

**689,661**

**Miles**

IN 2022 EACH LINK VOLUNTEER TRAVELLED AN AVERAGE OF:

**425 Miles**

**16,420 Miles**

IN 2022 EACH LINK SCHEME TRAVELLED AN AVERAGE OF **OF**

EVERYDAY TASKS COMPLETED IN 2022\*

**34,125**

THE NUMBER OF 'GOOD NEIGHBOUR' TASKS COMPLETED IN 2022 INCREASED BY **+38%**

\*Some Link schemes offer good neighbour services including small tasks in the home & garden, shopping, prescription collection and befriending.



HEALTH RELATED JOURNEYS IN 2022

**26,249** (+27% INCREASE FROM 2021)

DISTRICT HOSPITALS **9,636** (+24%)

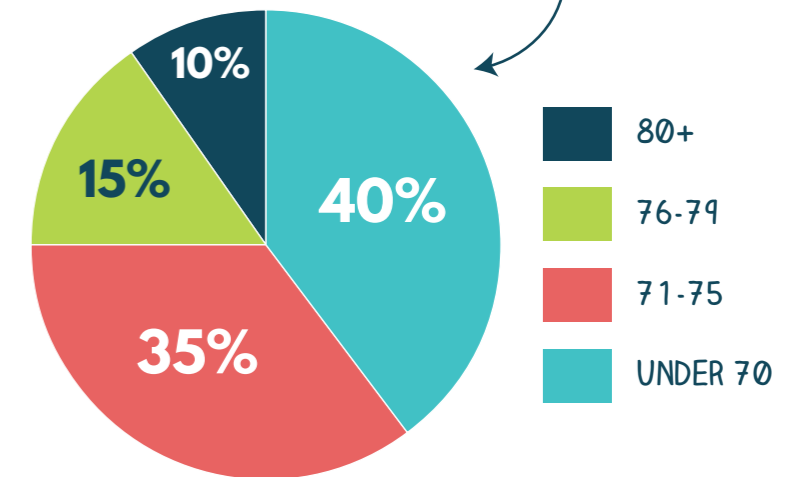
DOCTORS SURGERIES **7,194** (+37%)

OTHER HEALTH & DENTISTS **5,045** (+21%)

OTHER HOSPITALS **2,426** (+18%)

COMMUNITY HOSPITALS **1,948** (+34%)

## LINK SERVICE DRIVERS AGE PROFILE



COMMUNITY FIRST

STATISTICS COMPILED BY WILTSHIRE LINK SCHEMES & COMMUNITY FIRST, REGISTERED CHARITY NO: 288117

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COMMUNITY  
**FIRST**

# Community Engagement & Consultancy Services

# Do you need help with community consultation and engagement?

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Our expert team works on the ground, at the grassroots level delivering bespoke training and direct support for community led projects, digital and face to face community consultations, neighbourhood planning, community led planning and more.

We also offer support to establish new groups, help with meeting or event planning/facilitation and carry out research or needs analysis.

***“Massive thanks to you both for an excellently delivered insightful course...I didn’t expect to gain so much specially via zoom!”***

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Community First has experience in building and strengthening local communities through active participation and leadership. We believe in community ownership by supporting new thoughts and ideas and helping people convert them into reality.

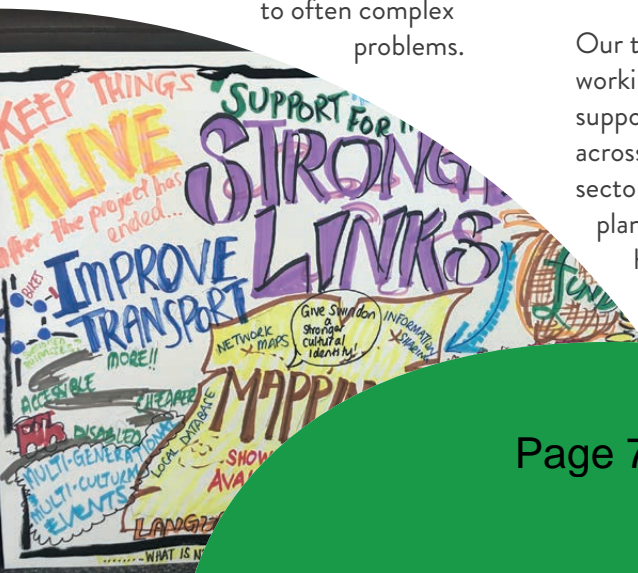
Community First uses the Community Organising approach as an open and effective way to meet and talk to local people on matters that are important to them, often in their own homes or in other places where people naturally gather such as lunch clubs, groups or public spaces.

The Community Organising team at Community First is committed to bringing together communities to reflect a range of differing views and issues. This approach produces collective clarity and action that delivers workable solutions to often complex problems.

Using a community led approach, our team offers the following paid consultancy services with a free 30 minute introductory consultation:

- All forms of community consultation and engagement.
- Community empowerment and influence.
- Support for community led planning or neighbourhood planning consultation or referendum.
- Online survey design and survey questionnaire design.
- Research, feasibility studies and collecting evidence of need.
- Report writing and thematic analysis.
- Project development and project management.
- Online and face to face training.

Our team has extensive experience working in rural communities and has supported groups and organisations across the voluntary, public and private sectors on a range of issues including planning, youth work, housing and health care.



## Neighbourhood Consultation

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Our team worked with Woodborough Parish Council to consult with residents about a proposed Neighbourhood Development Order (NDO). The NDO contained a proposal for the construction of new houses, along with a drop-off parking area for the local school which had been identified as a need.

Community First carried out 3 days of consultation activity, knocking on doors to speak to residents about their initial thoughts as they related to the proposed order. Following door-knocking activity, our team held a public event to ensure residents had the opportunity to

ask questions, offer feedback and raise concerns about the proposal in an open and supportive environment. As part of the consultation process, residents also took part in an interactive session with Community Organisers which identified a number of key themes and concerns relating to the Neighbourhood Development Order.

Following the neighbourhood consultation in Woodborough, our Community Organisers gathered the feedback from residents into a report with a series of recommendations about how the community could move forward.





## Community Engagement

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Bath & North East Somerset, Swindon and Wiltshire Clinical Commissioning Group (BSW CCG) commissioned Community First to deliver a community based engagement project, with the overall aim of understanding how rural inequalities impact upon people affected by cancer. The listening project also aimed to provide insight into digital exclusion during Covid-19.

BSW CCG wanted to understand what was working well and potential barriers for people affected by cancer in rural parts of Wiltshire and Bath & North East Somerset. A key focus for BSW CCG was hearing from harder to reach groups including individuals from the boating, travelling and military communities.

Prior to face-to-face activity activity, our team devised methods of engaging harder

to reach groups, as well as carrying out desk-based research to map local support and services for people affected by cancer.

Our Community Organisers spent several days door-knocking in key areas, listening to over 200 residents and recording their feedback. Feedback was also gathered from organisations who work with people affected by cancer in B&NES and Wiltshire.

Listenings were transcribed and a thematic analysis was carried out to identify key themes which emerged from the data. All findings were compiled into a comprehensive report with key themes clearly highlighted, qualitative and quantitative analysis and a series of recommendations for the CCG.



## Online & Face-to-Face Training

---

We offer Community Organising training for groups and organisations who would like to engage with their local community more effectively, as well as training new community leaders. Our courses can be designed for adults or young people and delivered online or face-to-face at your preferred venue.

## Online Surveys

---

Community First now offers branded online surveys. We use a premium survey tool which allows for exceptional flexibility with an unlimited number of questions, question types and responses from members of the public.

We can take the hassle out of survey design by creating a bespoke survey branded with your logo and colour scheme. Surveys are user friendly, mobile optimised and easy to complete, with a full password protected data export and PDF results summary at the close of the survey date. We also provide technical support and a weekly update on the number of respondents, as well as advice on how to promote your survey to maximise responses.

## Youth Peer to Peer Consultation:

In addition to Community Development services, Community First also manages the award-winning Youth Action Wiltshire (YAW) service. Our team works alongside YAW youth workers to design and deliver innovative youth peer to peer listening and engagement projects, as well as helping organisations to embed the voice and views of young people in their service delivery.

Community First is uniquely positioned in Wiltshire to offer support to ‘youth led’ organisations and has a proven track record of supporting and empowering young people to share their views, including with commissioners and other decision makers. Our youth voice and engagement projects include Young Listeners (Healthwatch Wiltshire) and Youth Consultant (Wiltshire Council.)

Service	Details
Introductory consultation (30 mins)	<b>Free</b>
Daily door knocking	<i>Please contact us for more information and so we can create a bespoke package that works for you.</i>
Transport	
Online Survey and data export (with summary results)	
Facilitation day or event	
Training day (virtual or face-to-face)	
Simple feedback report	
Full published report (including thematic analysis)	



COMMUNITY  
**FIRST** F

## Contact Us

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01380 722475

[enquiries@communityfirst.org.uk](mailto:enquiries@communityfirst.org.uk)

[www.communityfirst.org.uk](http://www.communityfirst.org.uk)





# Linkenholt Countryside Adventure Centre Price List 2023

## Overnight & Camping Charges

£7 per head per night – **Minimum charge of £100 applies for groups less than 14 persons.** Includes exclusive use of the site between 5pm and 9am and includes use of Hall, Kitchen and Washrooms.

## Day Hire & Activities Hire

Day Hire of Hall and Kitchen - available from 9am - 4pm, non-exclusive use of the site. **£15 per hour**

Full day of Adventure Activities, such as water sports (offsite), Climbing wall, Mountain Biking, Fencing, Archery, Bushcraft, etc. up to 7 hours **£400**

Half day of Adventure Activities, up to 3.5hours **£250**

History/Drama Curriculum Enrichment Day, full day **£400**

History/Drama Curriculum Enrichment Day, half day **£250**

Single Session of Adventure Activity – one instructor (some groups may require more than one instructor to cover NGB staffing ratios – chargeable per instructor) **£25 per hour, per instructor**

*We specialise in bespoke programmes & very much look forward to working with you to meet your groups specific needs. To make a booking;*

- Please contact Ed, telephone: **01264 731274** Email: **enquiries@oxenwoodcentre.com** to discuss dates & your groups requirements.
- Complete & return a booking form, which along with your deposit will confirm your booking.

*Please note - As a charity we don't charge VAT on bookings from charities, youth groups or schools & in 2023 we are offering exclusive use of the site & facilities over night for your group.*



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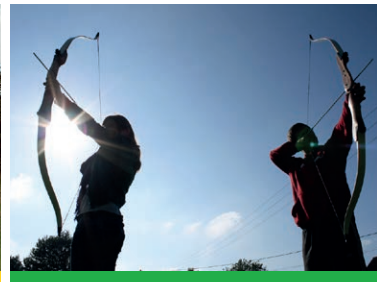
**We are open  
for business**

# Linkenholt Countryside Adventure Centre



**Offering camping residentials and  
exciting day activities.**

**Perfect for D of E, Scouts, Guides,  
Youth and School Groups.**



 Linkenholt Countryside Adventure Centre, Linkenholt, Andover, SP11 0EA

 01264 731274  enquiries@oxenwoodcentre.com  www.oxenwoodcentre.com

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Linkenholt Countryside Adventure Centre is managed by Community First. Registered Charity No: 288117



# Linkenholt Countryside Adventure Centre

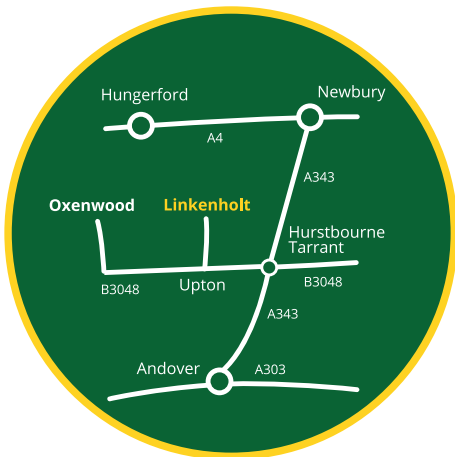
*Situated within the beautiful setting of a 2,000 acre unspoilt estate, where the Hampshire, Berkshire & Wiltshire borders meet. The safe, peaceful, Linkenholt site includes ample parking, a main hall, fully equipped kitchen, toilet & shower, including disabled access facilities & flat open camping areas.*

## Self-led activities include:

Bushcraft, team sports, wildlife & scavenger hunts, shelter building, cookery & orienteering.

## Instructor led activities include:

Archery, mountain biking, climbing, team building, bespoke historical themed & leadership activities.



## Bookings

To start your groups adventure, please contact Ed Plank  
Centre Manager & Chief Instructor

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# Oxenwood Outdoor Education Centre: Price List 2023

## Schools residentials with agreed activity programmes and catering:

<b>2 days 1 night:</b>	Pupil: £95.00	Adult: £25.00
<b>3 days 2 night:</b>	Pupil: £155.00	Adult: £45.00
<b>4 days 3 night:</b>	Pupil: £195.00	Adult: £65.00
<b>5 days 4 night:</b>	Pupil: £240.00	Adult: £85.00

Please note: For students choosing to not stay overnight the price is; £40 per day with meals, £30 per day with no food (half day on last day @ 50%)

## Weekend Residentials - Youth Groups

Self-led, self-catered hire of centre and accommodation	<b>£440 per night</b>
Self-catered 2 day, 1 night residential with agreed activity programme	<b>£60 per young person</b>
Self-catered 3 day, 2 night residential with agreed activity programme	<b>£100 per young person</b>

Please note: Full Board Bookings – See Schools residential rates (top left)

## Camping per night

**£7 per head per night – Minimum charge of £100 applies for groups less than 14 persons.**  
Includes outside toilet block, Hall and Kitchen



# Oxenwood Outdoor Education Centre: Price List 2023

## Day Activities

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Full day of Adventure Activities, such as water sports, Climbing wall, Mountain Biking, Fencing, Archery, Bushcraft, etc. up to 7 hours	<b>£400</b>
Dawn To Dusk Day a full day of Adventure Activities followed by a BBQ & night hike	<b>£600</b>
Half day of Adventure Activities, up to 3.5 hours	<b>£250</b>
History/Drama Curriculum Enrichment Day, full day	<b>£400</b>
History/Drama Curriculum Enrichment Day, half day	<b>£250</b>
Single Session of Adventure Activity – one instructor (some groups may require more than one instructor to cover NGB staffing ratios – chargeable per instructor)	<b>£25 per hour, per instructor</b>
Bespoke outreach delivery	<b>Prices on request</b>

**We specialise in bespoke programmes & very much look forward to working with you to meet your groups specific needs.**

## To make a booking:

- Please contact Ed, telephone: **01264 731274** Email: **enquiries@oxenwoodcentre.com** to discuss dates & your groups requirements.
- Complete & return a booking form, which along with your deposit will confirm your booking.

*Please note - As a charity we don't charge VAT on bookings from charities, youth groups or schools & in 2023 we are offering exclusive use of the site & facilities over night for your group.*





**We are open  
for business**

# **Oxenwood Outdoor Education Centre**

**CREATING MEMORIES FOR A LIFETIME**



**Offering residential experiences  
and exciting adventure sport,  
outdoor education and bespoke  
historical enrichments days.**



**Your school or youth groups residential or day programme, will be designed to meet your young people's needs and learning objectives.**

 Oxenwood Outdoor Education Centre, Oxenwood, Marlborough, SN8 3NQ

 01264 731274  [enquiries@oxenwoodcentre.com](mailto:enquiries@oxenwoodcentre.com)  [www.oxenwoodcentre.com](http://www.oxenwoodcentre.com)

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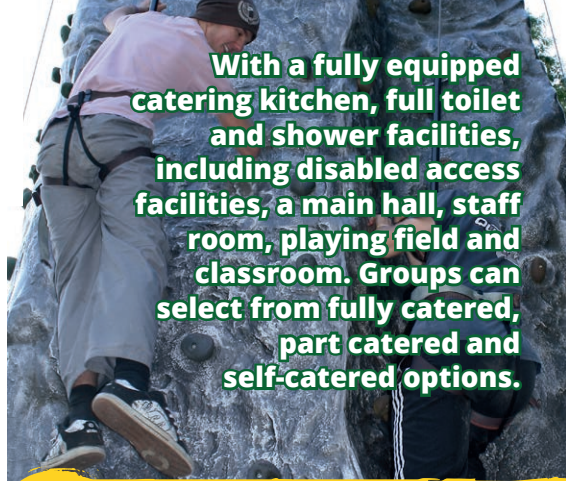
*Oxenwood Outdoor Education Centre is a service from Community First. Registered Charity No: 288117*



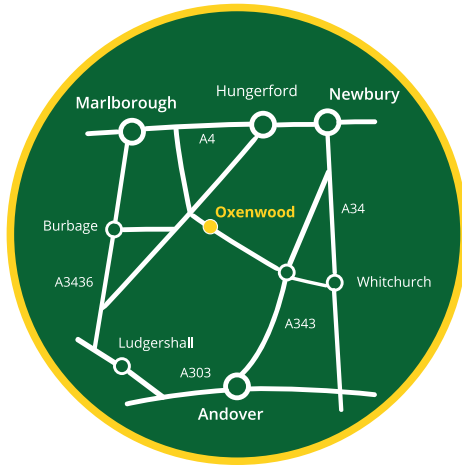
# Oxenwood

*Creating memories for a lifetime*

Oxenwood Outdoor Education Centre nestles in the heart of Wiltshire's North Wessex Downs Area of Outstanding Natural Beauty, steeped in interesting history, geography and wildlife. Our intimate residential accommodation can cater for up to 38 group members and 8 group leaders.



**With a fully equipped catering kitchen, full toilet and shower facilities, including disabled access facilities, a main hall, staff room, playing field and classroom. Groups can select from fully catered, part catered and self-catered options.**



## SOME OF OUR MOST POPULAR ACTIVITIES INCLUDE:

- ✓ Climbing Wall
- ✓ Archery
- ✓ Mountain Biking and Cycle Skills
- ✓ Problem Solving
- ✓ Shelter Building
- ✓ Canoeing, Kayaking and Rafting
- ✓ Stand Up Paddle Boarding
- ✓ Bushcraft
- ✓ Orienteering
- ✓ Healthy Eating and Cooking

## Bookings

To find out more and start designing your groups day or residential programme, please contact Ed Plank, Centre Manager & Chief Instructor

Alongside our unique Historical, Literacy and Theme Days.



AGE UK WILTSHIRE

# News and Views

## CEO Message - Sarah Cardy

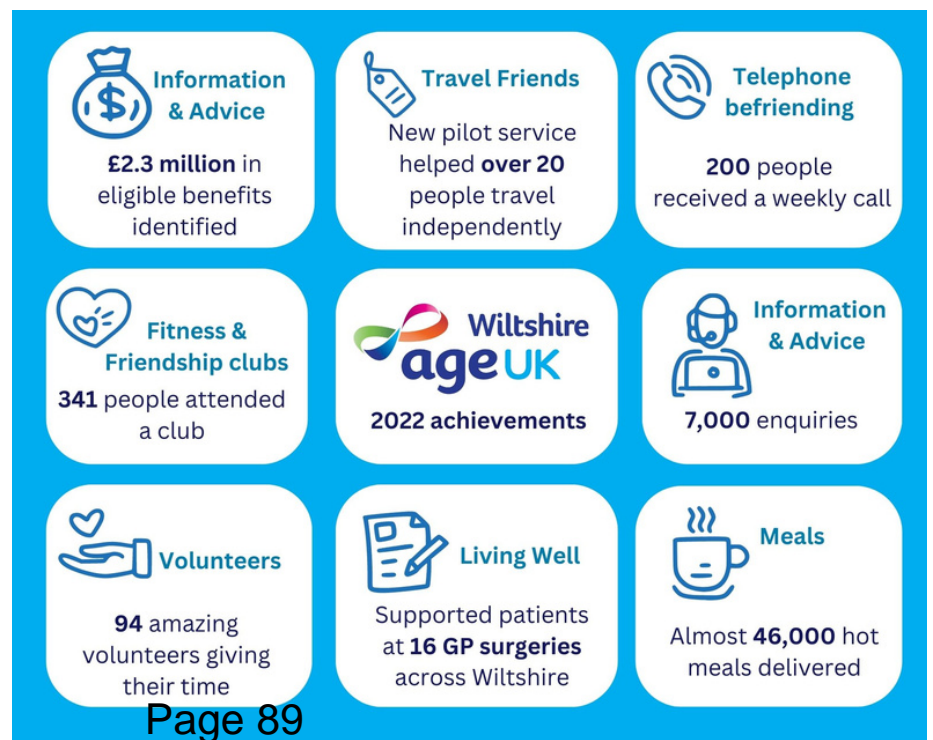
Welcome to our very first external newsletter, highlighting the latest news and updates from Age UK Wiltshire.

Each quarter, we will be sharing updates, advice, and success stories from older adults who have benefited from our services. We will also be showcasing our dedicated volunteers and community partners who make our work possible.

At Age UK Wiltshire, we believe in the power of community and are committed to building strong partnerships with local organisations and stakeholders to create a supportive network for older adults in the community.

We're grateful for your continued support as we promote the well-being and independence of older adults and help them to love later life. We hope you enjoy our newsletter and connecting with us and we'd like to thank you for being a part of our community.

I also want to take this opportunity to highlight the amazing work done last year, with some stats on how we made a huge impact on people's lives:



## Newsletter Highlights

CEO Welcome and a review of the past year

Age UK Southampton Merger

Future development plans

Service Spotlight - F&F

Partnership Working - WASP

Volunteers

Volunteer Story

Grants and Awards

Lets Talk About: Benefits



[Follow us on Facebook](#)



[@AgeUKWiltshire](#)

[Visit our website](#)

## News and updates

### Age UK Southampton Merger

We are excited to confirm that Age UK Wiltshire and Age UK Southampton have joined forces to continue to offer much needed support to older people in their local areas!

Our organisations have a long history of providing vital services and support to older people to help improve their quality of later life. By combining our resources and expertise, we believe we can have an even greater impact on the lives of our clients. This expansion enables a strengthened service provision, shared learning, and the potential to develop new and important services, identified by older people within their local communities. The collaboration will ensure that the rising demand for frontline services and support will be met, not only in the Wiltshire and Swindon area but across the Southampton area.

We are committed to ensuring a smooth transition and to keeping all stakeholders informed throughout the process. We believe this merger will create new opportunities for growth and collaboration, and we are excited to embark on this new chapter together.

The Merger took place on the 1st April 2023 and our gratitude goes to all our supporters, volunteers, and staff who have helped make this merger possible. We look forward to continuing to work together to make a positive impact in the lives of older adults.

### Our future development plans for this year

We have ambitious plans to open **three charity retail shops**, which will become hubs across Wiltshire! We're working in partnership with another charity to use their expertise as consultants to help us build a sustainable model.

**The Information & Advice service** is busy helping many older people combat the cost of living with grants, advice, and benefits information, including making Surviving Winter grants. We're looking at how we can develop new I&A services across Wiltshire and Swindon, including more face-to-face information and advice.

**"I couldn't have done this without you, I felt so dejected when the lady said I wasn't entitled and I'm glad you helped me see that I was. Thanks for helping with the phone call, it felt so reassuring."**

**The Meals+ Service** is currently expanding and building on routes in Melksham, Corsham, and Chippenham. Having provided a nutritious meals service to clients in Wiltshire and Swindon, including some routes in Bath & North East Somerset for many years, we are now expanding into the South Cotswolds as a natural next step in the growth of the service.

We have also been working hard to help the NHS by providing meals for those coming home from hospital, as part of their discharge plans.

**"We would like to take this opportunity to thank you for all the assistance that you have given us. It has allowed our dad to stay in his home for a great deal longer than we thought, which was his wish. Your staff have kept his spirits up and I know he has really enjoyed having a visitor each lunch time."**

We started a pilot **Travel Friends service** last year which has been a great success. Volunteers have worked 1:1 with older people who needed more confidence to travel independently and have been able to support them on their journeys to shops, appointments, visiting groups and getting out and about.

We hope the pilot has shown the value of such a service and are excited about future possibilities!

**"What a wonderful service. The volunteer who helped me was just great and so very helpful. I am now confident to travel on my own."**

We're now working with Melksham Town Council and Melksham Without Parish Council, and are leading the Melksham Community Support service, who have a number of volunteers and are already supporting a group of older people.

We have recruited a new Melksham Community Support Senior Project Worker and can't wait to see what we can do in this area!

Last year, our **Big Knit** campaign was incredibly successful and our knitting warriors knitted an amazing 40,000 hats! We hit our target and were given £10,000 from Innocent Smoothies. We will be running another campaign this year, and will be updating our social media channels with more information soon.

If you have any questions about our services, please just get in touch.  
 Sarah Cardy, CEO: [sarah.cardy@ageukwiltshire.org.uk](mailto:sarah.cardy@ageukwiltshire.org.uk)  
 Kate Brooks, Operations Manager: [kate.brooks@ageukwiltshire.org.uk](mailto:kate.brooks@ageukwiltshire.org.uk)



## Service Spotlight - Fitness & Friendship Clubs

We were delighted to welcome so many new volunteers to the Fitness & Friendship team in 2022 and our local clubs are increasing!

We have introduced a **F&F club to Marlborough** and to **Bradford-on-Avon**. The Fitness & Friendship team will also be starting some new work providing classes to sheltered housing schemes.

Watch [Jenny](#) and [Colin](#) talk about how attending their local club has helped them make new friends and improve their mobility!



## Partnership working

### WASP - Wiltshire and Swindon Sport

Age UK Wiltshire and WASP enjoy a collaborative relationship, and work in partnership for the shaping, resourcing, delivery and monitoring of agreed joint projects, primarily our popular Fitness & Friendship Clubs.

Working together, we encourage the sustainable growth and impact of the AUKW Fitness and Friendship Clubs, while also promoting the aims and priorities of WASP in relation to inactive and less active older people.

WASP also supports the cost of staffing/venues for these local clubs and both organisations publicise each-other's ongoing campaigns.

You can read our guest blog written for their #5WaysToBeWell campaign on how our Fitness & Friendship Clubs help older people stay active and connect with others in their community [HERE](#).

Supported by:

wiltshire and swindon sport



## Invaluable Volunteers!

We are so grateful to all our volunteers (**almost 100 of them!**) who dedicate their valuable time to Age UK Wiltshire and our clients.

Without them, we couldn't do as much as we are doing! If you are looking for a volunteering opportunity and want to support **a local charity, helping older people in Wiltshire, Swindon and Southampton**, then please get in touch via our website and complete a volunteer application form. We would love to have you on board!

### Volunteer Story

"My name is Sue England, aged 71 years young. I have been attending Age UK Fitness and friendship club in Amesbury. Within six months I was invited to become a volunteer. I was thrilled to be asked and was very keen to help out. I enjoy the gentle exercises which keep my muscles moving. It's a nice friendly atmosphere.

I like volunteering because it gives me the opportunity to meet new friends and the club gives me purpose and self worth. I enjoy the gentle exercises and the tai chi that help keep me moving. I would recommend anyone to join our club and see what fun we have."



### Grants and Awards

We would like to acknowledge the generous support received from Town and Parish Councils, that have contributed to the continued running of our Information & Advice service or our Fitness & Friendship Clubs. Thank you to the following:

Amesbury Town Council  
Calne Town Council  
Chippenham Town Council  
Corsham Town Council

Devizes Town Council  
Marlborough Town Council  
Malmesbury Town Council  
Melksham Town Council

Melksham Without Parish Council  
Tidworth Town Council  
Trowbridge Town Council  
Warminster Town Council

Thanks also go to the Asda Foundation for their generous donation to use towards funding the Meals+ service in Melksham, allowing us to reach older people in the Melksham community who are able to maintain their independence with the support of our meals service. We would like to thank Emma Scott, ASDA Community Champion for her help with the application.

### Let's talk about: Benefits

Our I&A team do an amazing job of helping older people find out what extra income they're entitled to and what support is available to them, which is especially important with the rising costs of living. We are able to support clients in applying for benefits, including Attendance Allowance, which often have long and complex forms to complete.

We also have a Benefits Calculator that can be found [HERE](#)

Those who are in receipt of benefits may have noticed a change in rates for this new financial year. More information on the new rates can be found [HERE](#)

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If you'd like to signpost anyone to our Information & Advice Team, please refer them to our website where a request form can be completed.



## Update for Wiltshire Area Boards

April 2023

### Falls Work Programme

Wiltshire ICA continue to prioritise the Falls work programme. This includes using short-term funding to purchase additional Raizer chairs with training support to ensure that staff are equipped and confident to respond to falls where appropriate.

This is targeted at the Community and Reablement teams, and Care Homes with the highest number of proportionate falls, to ensure support is meaningful and effective.

The programme is in the engagement and mobilisation phase. The short-term objectives are to reduce unnecessary falls resulting in calls to 999 where possible and contribute to a robust community and provider response to falls.

We have established a new strategy working group in partnership with Wiltshire Council and Public Health. The group aims to better understand the Wiltshire population needs and to develop a Wiltshire Falls strategy to enable a prevention and response, long-term approach.

### Spring boosters

COVID-19 is more serious in older people and in people with certain underlying health conditions. For these reasons, people aged 75 years and over, residents in care homes for older adults, and those aged 5 years and over with a weakened immune system are being offered a spring booster of COVID-19 vaccine. Appointments will be offered between April and June with those at highest risk being called in first.

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# Warminster Area Board

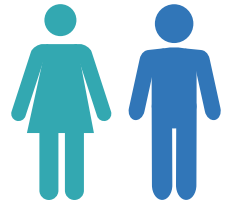
## End of Year Report May 2021 - March 2023

# Warminster Area Board

Warminster Community Area is made up of Warminster town which is the service centre for a large rural catchment of villages and a major military garrison, which uses Salisbury Plain as a training area.

The Area Board is made up of 5 unitary councillors, 2 of whom are also members of Warminster Town Council. The Councillors are the voting members of the board, and all those who engage in the board's work are equal members, able to influence decisions, shape and deliver on local priorities.

The community area has a rich range of physical and human resources, including vibrant and active community, military, cultural and sporting hubs, and a range of voluntary, community and military sector support organisations.



**Total  
Population  
24,926**

## Area Board Investment

The Area Board invests in local community projects and initiatives that meet local priorities and deliver exceptional outcomes for residents. The Area Board aims to work in partnership to achieve maximum value for its investment. They take a long term view to invest in prevention and early intervention, focusing on tackling inequalities and improving social mobility.

### Total Area Board Investment

<b>£48,635</b>	<b>£24,767</b>	<b>£11,156</b>
<b>Community</b>	<b>Youth</b>	<b>Older and Vulnerable Adults</b>
<b>Total Community Contribution</b>		
<b>£210,211</b>	<b>£103,205</b>	<b>£59,573</b>

The total amount invested in projects through additional community contribution, from fundraising, grants, services in kind or volunteering



# Local Priorities

The Area Board reviewed available local data and evidence and integrated this with local knowledge and community conversation to agree local priority themes. The Area Board has undertaken a series of more specific local actions to positively address them, including the key achievements below:

## Youth engagement, employment and positive activity opportunities



A grant was provided to Kingsdown School to provide additional in-school counselling for students suffering with mental health issues as the counselling team were in danger of having to turn students away due to lack of capacity. Typically, more children can now receive a six-week intervention.

## Housing and employment

The Army Welfare Service Community Support group was granted money for film making equipment. The equipment gives young people the opportunity to develop new or existing skills that will enhance career prospects and give them showcasing material for university applications. As a first project a promotional video was created using the computer to celebrate the work of AWS with young people.



## Reducing isolation and loneliness



An Area Board grant was used by Opendoor to invest in a website and phone which have been invaluable and have broadened the diversity of channels Opendoor uses to work with their clients. Many of their clients really value speaking to a real person in real time which the phone provides. The website can help those who support friends and relatives in Warminster but don't live in the area. Opendoor were contacted by a daughter, who had seen the website and was anxious to support her mum. A date was arranged for Mum to come in to the cafe, safe in the knowledge that she was expected and would be personally welcomed. The website can also promote service providers who visit the chat cafe, such as Look Good Feel Better and citizens advice, encouraging people to come for practical as well as emotional support.

## Supporting the local economy

The Warminster Chamber of Commerce relaunched in March 23, under the name Warminster Business Network, was attended by over 50 businesses and the Town Council. Currently over 40 business have joined, with another 20 showing strong interest. The first breakfast network event is on 20th July and the network hope to set a routine drumbeat of network events. A real spark of business discussions have been taking place since the launch with business looking to work together. The Network have a variety training events planned between Aug and Dec. such as Social media training, Digital marketing, Green policies, Accounting and finance and Coaching to uplift local businesses.



## Community-led projects



The Warminster Area Board has developed a strong, well established and highly functioning network of local partners, organisations and residents in the town. The Board recognises the talents, expertise and knowledge of the local community and empowers and facilitates community led action to co-deliver local services.

The Area Board supports Warminster Health and Wellbeing forum which brings together many local organisations to improve the wellbeing of the Warminster Community Area. Recently the group organised a successful wellbeing event which brought together 40 local organisations and was attended by around 325 residents. The organisations covered a variety of health and wellbeing activities from socialising, sharing hobbies, health support to keeping fit. An information booklet was put together alongside the event and then distributed throughout the wider Warminster Community Area so that local information on health and wellbeing groups can be accessed by as many residents as possible.

This group embodies at least two key mission's of Wiltshire Council's Business Plan; 'We live well together', and ' We stay active' . This makes Warminster a place where communities are supported to be more resilient in the face of challenging times and setbacks and where communities are kept physically, socially and mentally active. This has direct and positive impacts including reducing disease, and increasing residents ability to enjoy life.

# Engagements

The Warminster Area Board works alongside other organisations to make things happen in the local community. These groups include the town council, military, voluntary and community groups, youth organisations, sports clubs and local charities.

The Area Board wouldn't be able to achieve what they do without these partners working on the ground with them. The Area Board hosts regular business meetings, engagement activities, events, surveys and working groups to stimulate and support local community action.

**Area Board  
Business meetings**

**1 1**



**Attendances**

**2 3 3**

**Area Board  
working groups**

**4 2**



**Attendances**

**3 2 4**

**Engagements/  
events/ activities**

**5 1**



**Attendances**

**5 9 7**

**Area Board  
surveys**

**1**



**Responses**

**5 7 5**

# Local Highways and Footpath Infrastructure group

The Local Highways and Footpath Infrastructure group (LHFIG) is a sub group of the Warminster Area Board, which deals specifically with highway issues. They aim to find solutions for local transport issues, such as road repairs, traffic problems, road layouts and parking.

The amount allocated is dependent on the geographical size and population for the community area and the funding allocation is for capital expenditure and can be used to provide new and improved highway infrastructure.

## LHFIG Projects 2022/23

- Maiden Bradley – 20mph speed limit implementation.
- Knook & Heytesbury – Lining
- A350 Crockerton – Dropped Kerbs
- Codford Cherry Orchard and Heytesbury – Signing
- Warminster Factory Lane ,Corsley Sturford Lane and Horningsham Heavens Gate – Signing and Lining
- Horningsham Village – Virtual Footway
- A362 Corlsey - Village Gates
- Corsley and Bishopstrow - SID posts
- Warminster Bread Street/Chapel Street – HGV signing.
- Longbridge Deverill – Street nameplate.



Projects competed in 21/22

Warminster Portway – Bollards and footway resurfacing.

A362 Corsley Heath – Speed Limit Assessment.

Longbridge Deverill ,Warminster High Street and Pound Street– Bollards

Maiden Bradley – Village gates.

Corsley – Signing improvements

**LHFIG meetings**

**7**

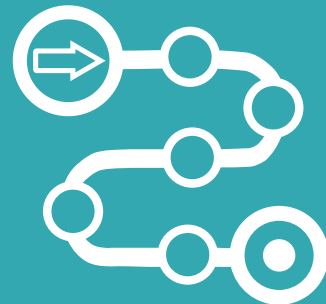


**Attendances**

**109**

**LHFIG projects completed**

**21**



By agreeing and delivering to local priorities, the Area Board is able to proactively address issues by focusing its resources and working in partnership with local organisations, volunteers and residents. To effectively select local priorities it is important that there is a regular review of the evidence available and the views of the residents are sought. To aid Councillors to agree their priorities, the list below provides some of new sources of data and evidence:

- **JSNA Wiltshire Intelligence**: The 2022 Wiltshire JSNA presents data on the current and future health and wellbeing needs of people in Wiltshire
- **Census 2021 results**: results from the 2021 census are being released in a phased manner, which started in June 2022
- **VCSE research - Wessex Community Action**: state of the Wiltshire voluntary and community sector 2022
- **Annual report - Wiltshire Citizens Advice**: Wiltshire Citizens Advice annual report 2022

As well as being evidence led, priorities should be selected where the Area Board believes it can realistically make a positive impact upon them. To aid the delivery of the chosen priorities, the Engagement and Partnerships team will support the Area Board councillors through the development of the Area Board local action plan.

Based on the work undertaken in 2022/23 and the new evidence available, some of the key priorities that the Board may wish to consider are as follows:

- **Youth engagement, employment and positive activity opportunities**
- **Addressing climate change and reversing biodiversity loss**
- **Supporting positive mental health and wellbeing and reducing social isolation**
- **Supporting under represented groups**
- **Improving transport and access**

It is recommended that for each priority selected, an area board councillor takes responsibility for overseeing its delivery and reporting back to the Area Board on progress. The Engagement and Partnerships team will support the Area Board councillors in undertaking this work.

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## Warminster Area Board 13 July 2023

### Appointments of Representatives 2023/24

#### 1. Purpose of the Report

- 1.1. To appoint Councillor representatives for the Area Board. This will include appointing to Outside Bodies and to reconstitute and appoint to any Non-Priority Working Groups and the LHFIG for the year 2023/24.

#### 2. Background

- 2.1. Area Boards are invited to appoint Councillors to be their respective lead for particular Outside Bodies, Non-Priority Working Groups and the LHFIG. The following guiding principles are in place for Councillors when taking on one of these roles:

- To be the main Area Board point of contact for local Officers within their respective area
- To attend (and often Chair) relevant working groups of the Area Board
- To work collaboratively with relevant local partners and community groups
- To provide regular updates back to the Area Board in relation to their Group/Outside-Body including providing feedback on the success or limitations of previously funded Area Board grants (if applicable)

- 2.2. The Area Board is invited to appoint Councillor representatives to the Outside Bodies or Non-Priority Groups (which do not fall under one of the Area Board Priority areas) listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, and will be reviewed annually, unless the Board determines otherwise.

#### 3. Main Considerations

- 3.1. The Local Highways and Footpath Improvement Group (LHFIG) operates as an informal working group making recommendations to the Area Board for approval. Terms of Reference are set out in **Appendix B** for information. The Area Board are invited to appoint a Lead Councillor on an annual basis.
- 3.2. Any amendments to the currently appointed Representatives on Non-Priority Working Groups can be agreed by the Area Board here or at any future scheduled business meeting.
- 3.3. If a new Non-Priority Working group is required, the Strategic Engagement & Partnerships Manager will work with the Board to set out the exact purpose and Membership, which would then be agreed by the Area Board at its next scheduled business meeting.

- 3.4. A key role within some Health and Wellbeing Group's is that of a local 'Champion' who works with the Area Board to address priorities for older people and carers, further details on this role can be obtained on request from the Strategic Engagement & Partnerships Manager.

## **4. Financial and Resource Implications**

- 4.1. None.

## **5. Legal Implications**

- 5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required. [Protocol 3](#) of the Council's Constitution sets out Guidance to Members on Outside Bodies.

## **6. Safeguarding Implications**

- 6.1 Processes are in place to ensure Disclosure and Barring Service (DBS) checks are undertaken as appropriate.

## **7. Environmental Impact of the Proposals**

- 7.1 None.

## **8. Equality and Diversity Implications**

- 8.1 None.

## **9. Delegation**

- 9.1 By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.
- 9.2 The appointment of Councillors and other representatives to Non-Priority working groups operating under the Area Board is a matter for the Area Board to determine.

## **10. Recommendation**

- 10.1 The Area Board is requested to:

- a. Appoint Members as Lead representatives to Outside Bodies and any new Non-Priority Working Groups as set out at Appendix A;
- b. To Appoint a Lead representative to the LHFIFG (listed on Appendix A) and to note the Terms of Reference as set out in Appendix B.



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**Lisa Alexander, Senior Democratic Services Officer**

**Appendices:**

Appendix A – Appointment to Outside Bodies & Non-Priority Working Groups

Appendix B – Appoint to the LHFIG & note the Terms of Reference

**Unpublished background documents relied upon in the preparation of this report**

None.

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**Appendix A**

**Representative Appointments 2023/24**

Appointments on Outside Bodies and Non-Priority Working Groups will continue for the duration of Councillors' terms of office, and will be reviewed annually, unless the Board determines otherwise.

<b>Outside Body</b>	<b>Councillor Representative</b>
Warminster Local Youth Network (LYN)	Cllr Andrew Davis
Warminster and Villages Community Area Partnership	Cllr Pip Ridout
Warminster and Westbury CCTV	Cllr Andrew Davis
Warminster Community Police Task Group (CPTG)	Cllr Pip Ridout Cllr Christopher Newbury
Warminster Regeneration Working Group	Cllr Bill Parks Cllr Tony Jackson

<b>LHFIG Councillor Representative</b> Note: This position is appointed annually	Cllr Bill Parks Cllr Andrew Davis
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## **LOCAL HIGHWAY & FOOTWAY IMPROVEMENT GROUPS (LHFIG)**

### **TERMS OF REFERENCE**

#### **Membership of the LHFIG**

The LHFIG will normally be made up of:

- Members of the Area Board
- Town and Parish Council representatives
- Community / Stakeholder representatives

It is recommended that the groups do not normally consist of more than 10 representatives, but for larger community areas this may not always be feasible.

Representatives should act as a conduit between their organisations and the LHFIGs by putting forward the views of the body they represent and providing feedback to its members regarding the work of the LHFIGs. The group members will also need to be mindful of the needs of the community area when making their recommendations, as not all councils and groups may be represented on the LHFIGs.

Recommendations to the Area Board will usually be reached by consensus, but if necessary, these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire councillor. Membership of the LHFIGs will cease when a member ceases to hold the stated office as first appointed, or when a parish/town council or group choose to nominate an alternative representative.

The LHFIGs may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

#### **Appointment of LHFIGs members**

Appointment of Wiltshire Council members to the LHFIGs will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the LHFIGs (e.g. town/parish council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

#### **Media relations**

Members of the LHFIGs must not issue press statements on behalf of the Area Board.

Any press statements about the work of the LHFIGs should be agreed between the Chairman of the LHFIGs and the Chairman of the Area Board, and in consultation with

Wiltshire council's communications team. You can contact the communications team at [communications@wiltshire.gov.uk](mailto:communications@wiltshire.gov.uk).

### **Meetings**

It is recommended that the LHFIGs meet four times a year. Ideally the meetings should be 2 to 4 weeks in advance of the Area Board meetings. Meetings are intended to be limited to the membership set out above and is open to other members of the Area Board who wish to attend. It can be open to public if the LHFIG chair wishes, and by invitation. It should be noted that LHFIGs are advisory bodies and do not exercise delegated decision-making powers. All decisions are to be ratified by the Area Board.

### **Officer support**

Meetings will be attended by relevant officers from Wiltshire Council, including a Senior Transport Planner, a Senior Traffic Engineer, Local Highway Maintenance Engineer and the local Community Engagement Manager. Attendance by officers of other expert knowledge may be arranged when necessary.

Additional support will be provided outside of the meeting by the Corporate Office Business Support unit as currently for Area Boards, for the purpose of arranging meetings, venues, and the production of meeting action notes.

### **Terms of reference**

The LHFIGs have no formal decision-making authority on operational matters or budget expenditure but act as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full LHFIG meeting before being brought to the next Area Board for approval.

The LHFIGs terms of reference are set out at Appendix A:

Examples of projects the LHFIGs can and cannot fund are set out in Appendix B:

**Terms of Reference**

1. Small-scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small-scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Transport, Waste, Street Scene and Flooding. The funding allocation is a mixture of highways and council capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management.

It cannot be used to fund revenue functions, such as routine maintenance schemes or the provision of passenger transport services.

A list of schemes which the groups can fund in contained in Appendix B

Schemes considered by the LHFIGs must have first been raised through the highway improvement request system and endorsed by the relevant town or parish council.

The LHFIG's can be directed to look at issues identified by Highways Officers when considered appropriate. For example, when an issue is raised for which other centrally held resource does not exist.

In choosing their local transport schemes, Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is more than the total discretionary amount available as part of the group's annual allocation.

**Appendix B** – Example of projects which can and cannot be funded by LHFIGs

**LHFIGs can fund the following:**

**Pedestrian improvements:** including dropped kerbs, new footways, substantive improvements to existing footways, pedestrian crossings (including assessments).

**Cycle improvements:** new cycle paths, cycle parking / storage.

**Bus infrastructure:** new and replacement Shelters (subject to agreement on future maintenance liability), bus border kerbs, bus stop road markings.

**Traffic signing:** new and replacement signs (including signposts), street name plates, village gateways.

**New road markings:** new and replacement of existing markings.

**Speed limits:** assessment and implementation.

**Waiting restrictions:** assessments and implementation.

**Footpath improvements:** styles, gates, surface improvements to rights of ways (council maintainable only).

**Drainage:** minor improvements, new gullies.

**Street lighting:** new installations.

**Traffic management measures:** including Sockets and posts for SID (Speed Indication Device) equipment.

*As a general rule, an asset should exist at the end of the project, i.e. something new that wasn't there beforehand.*

**LHFIGs cannot fund:**

**Routine maintenance:** such as gully emptying, ditch clearing, hedgerow cutting, pot hole repairs.

**Service subsidy:** bus services

**Promotional campaigns**

**SID equipment**

**Improvements for individuals and properties**

*As a general rule, activities that repair, clean, tidy or remove something that is already present are likely to be considered routine maintenance and cannot be funded by LHFIGs.*



## Wiltshire Council

## Warminster Area Board

13 July 2023

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**Warminster Area Grant Report**
**Purpose of the Report**

1. To provide details of the grant applications made to the Warminster Area Board. These could include:
  - community area grants
  - youth grants
  - older and vulnerable people grants
  - area board initiatives
2. To document any recommendations provided through sub groups.

**Area Board Current Financial Position**

	Community Area Grants	Youth Grants	Older and Vulnerable People Grants
Opening Balance For 2023/24	£ 21,559.00	£ 19,457.00	£ 7,700.00
Awarded To Date	£ 1,203.35	£ 0.00	£ 0.00
Current Balance	£ 20,355.65	£ 19,457.00	£ 7,700.00
Balance if all grants are agreed based on recommendations	£ 4,355.65	£ 12,602.50	£ 7,700.00

**Grant Funding Application Summary**

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<a href="#">ABG952</a>	Community Area Grant	Wiltshire Geology Group	Memorial board for Etheldred Benett	£1053.00	£500.00
<p><b>Project Summary:</b>            Few people will know the name Etheldred Benett, yet she was born in Wiltshire and lived most of her life in the village of Norton Bavant. Her brother John was a local MP for many years and lived at Pythouse, near Tisbury. She is often referred to as the 'Mother of English Geology'. She researched and published most of her life and contributed enormously to the early development of the science of geology at a time when women were marginalised and not welcome at the 'geological table'. Her work was unique and is now recognised as such but, alas, there is no memorial to her geological achievements anywhere. An A1 size memorial board is to be erected in the churchyard of Norton Bavant church with details of her life and achievements. Her own memorial in the church makes no mention of her geological achievements.</p>					
<a href="#">ABG1236</a>	Community Area Grant	Warminster Adventure Sports Club	Access to Water	£2000.00	£500.00

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<p><b>Project Summary:</b>  <b>Warminster Adventure Sports Club is a small but active club, which offers multi-sports activities. We would like to pride ourselves on our inclusivity stance: many people join the club for reasons other than sport: people with mental health issues, experiencing social isolation, people having a 'rough patch' in life, or simply people who are looking at some form of healthy life change, and want to explore the wilderness on their doorsteps, and people new to the area, looking for friends. Many of our members are on low incomes, and we try very hard to offer a wide range of activities at a very affordable membership rate (currently £35 per year). However one of the issues we currently face is that we have several people who struggle (because of their disabilities/mobility impairments) to access our kayaks, which are cockpit-kayaks. The cockpit kayaks can make less experienced people fearful and don't accommodate some club members because of their shape, size or even the size of their feet! They are also more unstable, and require a good sense of balance to use – which excludes many beginners. We have therefore launched an 'Access to Water' project to provide more accessible water craft, including sit-on-top kayaks and stand-up paddleboards - to empower more people to discover our beautiful local environment. We wish to purchase water craft which are better for children, novices, people with physical limitations or of larger build - or anyone who feels more vulnerable on the water. These are the people we want to look after, to build their confidence and see them go from strength to strength. Exercise is also one of the motivations people have for joining, so being able to offer inclusive sports which allow people of any shape or size to participate is important. We note that the prevalence of obesity/overweight in the adult population in Wiltshire is 60%, and kayaking offers opportunities for people to begin healthy lifestyle change if we have the right equipment. As a multi-sports club, we also offer opportunities for people of different nationalities and languages to integrate into their local community. We also wish to promote environmental sustainability: by widening people's experiences of exciting natural local places, and by resource-sharing (i.e. communal use of equipment). We have already fulfilled our goal of purchasing 3 stand-up-paddleboards for this project via a grant from Wiltshire and Swindon Sports Partnership. We have also bought one sit-on-top kayak already through an individual donation. We would like to increase our stock of sit-on-top kayaks to two, to increase participation and engagement.</b></p>					
<a href="#">ABG1243</a>	Community Area Grant	Warminster Athenaeum Trust	Integration of Close Building	£12000.00	£5000.00
<p><b>Project Summary:</b>  <b>Integration of heating and lighting systems and controls</b></p>					
<a href="#">ABG1246</a>	Community Area Grant	Bradley Road Community Garden	Bradley Road Community Garden Redesign	£12313.89	£5000.00
<p><b>Project Summary:</b>  <b>The garden has now been running for 5 or 6 years and we are wanting to apply for an Area Board Grant to re-design the space, primarily to improve accessibility and safety. We plan to build robust raised beds, some of which would be at a height that would be more easily accessible, using materials which should last for another 10-15 years. Our ongoing running costs are minimal. The garden provides a community asset on a number of different levels being valued by young people, who can learn about and participate in growing and harvesting vegetables, as well as more elderly people who perhaps used to grow their own produce but are not now physically able to do so. Some of the people who visit, either regularly or just now and again, are dealing with difficulties in their lives and find the environment to be helpful or are just wanting to chat. Families and individuals are involved and people can pick their own fresh produce to use at home. When there is no particular activity taking place, it also provides a quiet area that people are welcome to sit in and enjoy.</b></p>					
<a href="#">ABG1249</a>	Community Area Grant	Chapmanslade Village Hall and Memorial Ground	Chapmanslade Village Hall roofs refurbishment	£12550.00	£5000.00

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<p><b>Project Summary:</b>  Our Hall is now 49 years old and part of the building fabric has failed in terms of being water tight. We need to replace a shallow pitched roof that sits above the Hall entrance foyer and the main storage cupboards that hold tables, chairs and other items. During moderate to heavy rain, there is significant ingress of water into the chair cupboards that has frequently soaked their cloth coverings as well as encouraging mould growth on our dry lining boards. The cost of this will be £7,250 [we have received 2 quotes from local roofing contractors]. We also have an outbuilding, an old cricket pavilion, that the Hall and our user groups use for storage. The Hall committee has ambitions to refurbish this, which is unlined and has no connected services at present, into a second meeting room [we otherwise only have one main hall room]. In the first instance we need to carry out repairs to the fabric of the building, including (i) rework on the roof to replace missing tiles, (ii) replacement of rotten [wood] windows, (iii) roof fascia boards / soffits, and (iv) all gutters /down pipes. Once the repairs are undertaken, the hall committee will look to carry out the next phase of development which is connection of services [water, drainage and electricity].</p>					
<a href="#">ABG1133</a>	Youth Grant	Friends of WCR	Youth Broadcast Engagement scheme	£4560.00	£2280.00
<p><b>Project Summary:</b>  Following on from the highly successful Teen scene project from last year we wish to continue to engage with 13 to 19 year olds at the radio station with DBS cleared radio instructors to train and develop skills for use in later life but also to benefit the listeners in the warminster area particularly younger listeners. A presentation was made at the last board by two of our 15 year old girls who are now fully qualified at the station.</p>					
<a href="#">ABG1226</a>	Youth Grant	Warminster youth club	Warminster youth club outreach project	£9574.50	£4574.50

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<p><b>Project Summary:</b>  We will work with the local police to identify up to 10 young people who are known and experiencing difficulties or causing anti social behavior in and around Warminster. We will work with these young people for 2 hours each week separate to the youth club sessions where we will offer them support and identify what key skills that have to become part of the young uns got talent talent show being held at Countryvillie 2023. The roles can be anything from sound director stage director costume director and of course their own act and entry. This project will run for a minimum of 12 months with the young people working on Young uns got talent 2023 and 2024. The project will be ran by a youth support worker and a lead youth worker. The lead youth worker will risk asses and risk manage every session over seeing safeguarding and planning. The youth support worker will assist the lead in delivering sessions.</p>					

## Background

3. Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.
4. Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:
  - Community Area Grants (capital)
  - Youth Grants (revenue)
  - Older and Vulnerable People Grants (revenue)
5. The Area Board will be advised of the funding available prior to their first meeting of each financial year.

## Main Considerations

6. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.
7. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
8. Councillors need to consider any recommendations made by sub groups of the Area Boards.

## Safeguarding Implications

9. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

## Public Health Implications

10. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

## Environmental & Climate Change Implications

11. Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

## Financial Implications

12. Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

## **Legal Implications**

13. There are no specific legal implications related to this report.

## **Workforce Implications**

14. There are no specific human resources implications related to this report.

## **Equalities Implications**

15. Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.
16. Community Area Grants will give local community and voluntary groups, Town and Parish Councils equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

## **Proposals**

17. To consider and determine the applications for grant funding.

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## **Report Author**

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No unpublished documents have been relied upon in the preparation of this report.

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### 10<sup>th</sup> May 2023 Meeting (Microsoft Teams) – Agenda

	Item	Update from previous meeting	Actions & Recommendations	Who
	<b>1. Attendees, Apologies &amp; Introductions</b>			
Page 119	<b>Present</b>	Sarah Dearden (WC) Bill Parks (WCC) Andrew Davis (WC) David Ball (CorPC) Vanessa Sturmeay (HILPC) Heather Parks (SVPC) Tom Domett (WTC) Len Turner (WTC) Anthony Potter (BishPC) Kate Plastow (LDPC) Malcolm Prior (USPC) Simon Wager (MBPC) Steven Little (resident)		
	<b>Apologies</b>	Jamie Fagon (UDPC) Andrew Cummings (ChapPC) Tony Jackson (WCC) Denise Nott (WC) Phil Holihead (Chappc) Sarah Jefferies (MBHCPC)		
	<b>2. Notes of the last meeting (5<sup>th</sup> October 2022)</b>			
		The minutes of the previous meeting held on the 18 <sup>th</sup> January 2023 were accepted and agreed.	Noted and agreed.	

	Item	Update from previous meeting	Actions & Recommendations	Who
<b>3.</b>	<b>Finance</b>			
Page 120		<u>Financial position at January 2023</u>  (a) 2022-23 allocation = £30,452.00 (b) 2021-22 underspend = £30,408.52 (c) 2022 -23 3 <sup>rd</sup> party Contributions £13,285.67 (d) Total Budget for 2022-23 = £74,146.19 (a+b+c) (e) Scheme commitments 2022/23 = £56,297.89 (f) Current Balance = £17,848.30 (d-e)  Refer to attached finance sheet.	23/24 Budgets are yet to be confirmed but expected to be the same as 22/23.  Remaining 22/23 budget £9,148.30  Noted and agreed.	
	<b>Scheme List</b>			
4.1	<b>17-20-7</b> (03/02/20) High Street, Maiden Bradley.	Estimated cost, Speed Limit - £4000, gates/signs £3000. <b>Agreed</b> – Allocate £7000, PC 25% of cost. 20mph speed limit assessment finalised. Two of the three routes assessed do not meet the criteria, however High Street is borderline and therefore an additional traffic survey is currently being conducted to determine if High Street meets the criteria. Gates Complete/20mph on order	<b>Discussion and action</b>  Complete, invoice to be checked and removed from agenda (SD to look at issue with no 20 signing on one road?, PC to send SD details and location to be investigated.)	SD  MBPC
4.2	<b>17-19-2</b> (23/09/19) A36 / B390 Knook & Heytesbury	<b>24/2/21</b> Martin Rose confirmed he has previously asked contact at Highways England for information on future schemes in this area with no response. Denise Nott confirmed grass cutting south of junction is partly WC partly HE responsibility. Denise agreed to chase HE at appropriate time to maintain area sufficiently.	<b>Discussion and action</b>  Complete, remove from agenda. Maintenance of carriageway taken place and potentially lining not put back with new design- Check.	SD  BP/SD



	Item	Update from previous meeting	Actions & Recommendations	Who
		<p>Attended site meeting with Cllr Parks and have agreed some minor road marking improvements at the junction. Please see attached proposal plan with a cost of approx. £800 (CATG £800, PC £200) Group agreed to make top priority and implement.</p> <p><b>Update:</b> Lining works order has been placed with contractor. Currently setting out sites for imminent completion.</p>		
4.3	<b>17-21-10</b> (21/6/21) Corsley, Sturford Lane junction with A362	<p>This is a dangerous junction for traffic emerging onto A362. Traffic from the west is generally travelling at 50mph (at least) along a straight highway - heavy lorries using this as a runway to build up speed to get up the hill leading to Picket Post roundabout. Traffic from the east is travelling at speeds up to 50mph along the A362, through a triple bend with three junctions - Longhedge x 2 and Sturford Lane. From the Sturford Lane junction it is impossible to see oncoming vehicles hidden by two of the triple bends until the last moment, the problem is exacerbated by a bus shelter.</p> <p>Request for warning signs and road markings to highlight the junction and raise awareness for drivers to reduce their speed.</p> <p>Second site meeting undertaken in Dec 2021. Agreed proposal. Please see plan at end of agenda. Revised estimate £1,200 (CATG 75% = £900, PC 25% = £300). CATG allocated £900 funding. Corsley PC confirmed contribution.</p> <p><b>Update:</b> Lining works order has been placed with contractor. Currently setting out sites for imminent completion. Signing bracket on order awaiting delivery.</p>	<p><b>Discussion and action</b></p> <p>Complete, invoice to be checked and removed from agenda</p>	SD

	Item	Update from previous meeting	Actions & Recommendations	Who
4.4	<b>17-21-17</b> (6/10/21) Horningsham, Heavens Gate car park	Group agreed to move to priority 1 and allocate £1,000. PC to confirm contribution. Horningsham PC have confirmed Longleat Estate have provided permission for the signs to be erected in the verge. Horningsham PC have confirmed contribution now. <b>Update:</b> Lining works order has been placed with contractor. Currently setting out sites for imminent completion.	<b>Discussion and action</b>  Complete, invoice to be checked and removed from agenda	SD
4.5	<b>17-21-14</b> (16/8/21) Upton Scudamore, A350 – Bus shelters	The two bus shelters on the A350 at Upton Scudamore towards Warminster and Westbury, have no sides and passengers waiting are open to all the elements on a fast and busy road. It has become more apparent as School children now have to get the bus as opposed to a taxi pick them up. KD explained costs in region of £6,000-£7,000 and maintenance liability of replacing bus shelters. USPC have reviewed installation/maintenance costs and confirmed they wish to initially proceed with one shelter on the Warminster bound side of A350.  <b>Update:</b> Order placed. Costs confirmed as £8,464 LHFIG (75%) = £6,348 USPC (25%) = £2,116	<b>Discussion and action</b>  On order Due by end May Once installed, check invoicing	SD
4.6	<b>6661</b> Codford High Street. Signs to	<b>18/06/20</b> Sign proposals to be submitted to HE for approval and agreement.	<b>Discussion and action</b>	

	Item	Update from previous meeting	Actions & Recommendations	Who
Page 123	Lyons Seafood	<p><b>12/11/20</b> Awaiting response from HE. MR to resubmit proposal.</p> <p><b>24/02/21</b> KD chased contact at HE for a response via email 10/2/21, awaiting response.</p> <p><b>29/6/21</b> KD chased contact at HE for a response via email, awaiting response.</p> <p>Codford PC have responded to confirm this is still an issue therefore KD has chased HE again for a response on 12/10/21. HE response received and sent to PC for review. PC have confirmed they wish to proceed with the HE 3<sup>rd</sup> party works team process for this signing request. KD has asked HE to outline process and next steps.</p> <p>As a result of correspondence from National Highways, site visit to investigate addition of advance direction signs to be undertaken. New proposal to be submitted to National Highways for consideration and costings.</p> <p><b>UPDATE:</b> Action with CODPC to find out of Lyons seafood is closing down</p>	Almost certain it is closing so can be removed but action with CODPC to find out of Lyons seafood is closing down 100%.	Codford PC
4.7	<p><b>17-21-2 (22/01/21)</b> Junction off High Street to Cherry Orchard, Codford</p>	<p>Ongoing parking issues and traffic into Cherry Orchard because of access to the school and doctor's surgery. Parish Council now allow use of village hall car park for visitors.</p> <p>Request for direction signs on verge at the junction to direct traffic into village hall car park.</p> <p><b>21/7/21</b> This issue was not discussed as there was no representative from Codford PC in attendance. Defer to next meeting and request Codford PC attend to discuss issue.</p> <p>KD email to request site meeting sent to Codford PC on 29/6/21. Awaiting response.</p>	<p><b>Discussion and action</b></p> <p>Complete, invoice to be checked and removed from agenda</p>	SD

	Item	Update from previous meeting	Actions & Recommendations	Who
		<p>Site meeting took place 16/3/22 with Cllr Parks and Codford PC. Walked the length of Cherry Orchard and discussed options. Potential proposal to install a directional parking sign at the High Street junction with Broadleaze leading to the village hall car park to encourage more use. Ball park estimate in the region of £500. Contribution confirmed.</p> <p><b>Update:</b> sign on order, awaiting delivery.</p>		
4.8	<b>17-21-16</b> (26/9/21) Sutton Veny - SIDs	<p><b>Update:</b> New survey locations agreed with SVPC and requested with Traffic Survey Team. No surveys are undertaken during school summer holidays. KD chased Traffic Survey Team for timescale 20/09/22. There is currently a delay with all Traffic Surveys due to contractual issues as explained in the email sent to Town and Parish Councils on 20/09/22.-Continue to chase surveys-SID procedure any updates?</p> <p><b>UPDATE:</b> New SID policy out to consultation.</p> <p>Metrocounts now up and running again but backlog.</p>	<p><b>Discussion and action</b></p> <p>Results of metrocounts = 2x sites NFA, 2x sites meet criteria for SID/CSW, 1x Site for Police enforcement.</p> <p>Cost up NAL socket/posts for 2 x SID sites</p> <p>Refer Police Enforcement site to Wiltshire Police (community safety Partnership)</p>	<p>SD</p> <p>SVPC</p>
4.9	<b>17-21-18</b> (6/10/21) Horningsham village hall/Water Lane – virtual footway	<p>It has been brought to the attention of the Parish Council that pedestrians walking out of the village hall are now in danger due to the increased volume and speed of the traffic. It is requested that a white line be put in as a virtual footpath outside the hall as there is enough width within that road area to implement it.</p> <p>Site meeting with Cllr Parks on 23.6.22 Virtual footway not viable at this location as it does not link to any existing infrastructure. Edge line</p>	<p><b>Discussion and action</b></p> <p>Complete, invoice to be checked.</p> <p>Issue with Parking on lining to be looked at. PC to provide some photos of problem.</p>	<p>SD</p> <p>HPC</p>

	Item	Update from previous meeting	Actions & Recommendations	Who
		road markings agreed on site, proposal plan attached. Estimate in the region of £1,000 (LHFIG = £750, 25% contribution = £250). Agreed by all.  <b>Update:</b> Lining works order has been placed with contractor. Currently setting out sites for imminent completion.		
4.10	<b>17-22-1</b> (14/01/22) Corsley A362 Village gates	The A362 which passes through the centre of the village is a very busy 'A' road with a high density of vehicles including very heavy HGV's. There are two stretches of the A362 which have 40mph limits. An analysis of DFT data shows that within those two areas there are 4 'hot spots' for RTA's. These are at or near The White Hart, The Royal Oak, Deep Lane and the intersection of the 40mph and 50mph limits near Sturford House. £4,600 (LHFIG = £3,450, 25% contribution = £1,150). Agreed by all.  <b>Update:</b> Works order placed with contractor. Anticipated completion by end of financial year.	<b>Discussion and action</b>  Complete, invoice to be checked and removed from agenda  SD to check and approve PC sign/builders licence	SD  SD/CPC)
4.11	<b>17-22-2</b> (14/01/22) Corsley A362 SID posts	The A362 which passes through the centre of the village is a very busy 'A' road with a high density of vehicles including many 6 and 7 axle HGV's. There is currently an 18t limit westbound but no weight limit eastbound. There are two stretches of the A362 which have 40mph limits. Site meeting held June 2022. Please see attached proposal plan for discussion. Cost estimate to supply & install two SID sockets is in the region of £1,000 (LHFIG = £750, 25% contribution = £250). Agreed by all. <b>Update:</b> Metrocounts ordered.	<b>Discussion and action</b>  Metrocount results show 1x site meets criteria for SID/CSW 1x site NFA  Cost NAL socket and post	SD
4.12	<b>17-22-3</b> (19/01/22)	Horse riders using Bridleways Cory 2 and Cory 41 must negotiate crossing the A362. The	<b>Discussion and action</b>	

	Item	Update from previous meeting	Actions & Recommendations	Who
Page 126	Corsley A362 horse warning signs	<p>crossing is on the straight section of road between Corsley Heath and Long Hedge which is national speed limit. It is a popular overtaking spot where traffic is at its fastest. To exit Cory 41 riders, have a limited view and need to advance to the road edge to see approaching traffic. The hedges, especially spring to autumn block the riders view of the road and drivers cannot see the Bridleway. Because of this many local riders are too scared to use the Bridleways for fear of the very real risk of an accident at the road crossing.</p> <p>Site meeting held June 2022. Please see attached proposal plan for discussion. Cost estimate to supply &amp; install two warning signs is in the region of £1,200 (LHFIG = £900, 25% contribution = £300). Agreed by all.</p> <p><b>Update:</b> Works order placed with contractor. Carried over to Milestone new order issued..</p>	New order issued to Milestone, to be chased.	SD
	4.13 <b>17-22-4</b> (13/2/22) Bishopstrow SID deployment	<p>Bishopstrow Village is situated on the main route between the Wylve Valley Villages, Sutton Veny, Corton etc, and Warminster. In particular it is the main route between the town and the villages for access to the popular primary and secondary schools in the area and to the Sutton Veny Trading Estate. The village has had an active Speed Watch group for several years, despite their efforts there remains a high incidence of speeding through the village.</p> <p>The Parish Meeting wish to purchase a Speed Indicator Device that would be moved between up to 3 sites on the Sutton Veny Road through the village. This request is for approval of the sites and for funding for the installation of the poles to mount the device.</p>	<p><b>Discussion and action</b></p> <p>Complete, invoice to be checked and removed from agenda</p>	SD

	Item	Update from previous meeting	Actions & Recommendations	Who
Page 127		<p>SID deployment can only take place in locations where traffic surveys have highlighted it meets the criteria for intervention. Location 1 and 3 do not meet the criteria for SID deployment following the results of the recent traffic surveys. Where sites meet the criteria a ballpark estimate for each SID socket is in the region of £500 each.</p> <p><b>Update:</b> BPC contacted KD to confirm that one requested location (site 3) in the northerly direction is eligible and so would like to request approval and funding to implement one site. Cost estimate for one site is approx. £500 (LHFIG £375, BPC £125). Bishopstrow PC commented on north bound site meeting current SID criteria. Request group to consider funding for infrastructure to install SID at this one location.</p> <p>Also commented that PC have written to chief constable regarding CSW and await a response.</p> <p>Cllr Parks and Cllr Davis both support this proposal. Group are supportive and agreed funding to proceed. Bishopstrow PC confirmed contribution.</p>		
4.14	<p><b>17-22-5</b> (08/06/22) Upper Deverills Signing Improvements</p>	<p>The Parish has recently published a Parish Plan. This has highlighted that traffic, including road safety on the B3095 and the reduction of HGV traffic is the greatest concern for residents.</p> <p>Residents have a range of traffic related concerns. These include the sheer volume of traffic, speeding on the B3095 through villages and between villages, speeding on other</p>	<p><b>Discussion and action</b></p> <p>PC agreed plans, needs to be re-costed with Milestone rates.</p>	SD

	Item	Update from previous meeting	Actions & Recommendations	Who
Page 128		<p>unclassified roads, safety for all road users, safety on narrow bends, damage to verges and HGV related problems.</p> <p>The Parish Council recognises that the problems are widespread but is not clear on the most appropriate set of measures to tackle this.</p> <p>The Parish Council would like to meet Wiltshire Council Officers on site and to visit the B3095 and other unclassified roads and discuss the options that might be available to help the villages address the traffic problems.</p> <p><b>Update:</b> Site visit undertaken during August 2022. Draft signing and road marking proposal subsequently submitted to UDPC for review. I have had confirmation from Jamie Fagan that these will be reviewed at the October PC meeting and report back at the next meeting in Jan 23 Action for UDPC to send SD details of final designs.</p>		
4.15	<b>17-22-6</b> Warminster, Chapel Street & Bread Street HGV traffic	<p>Residents face issues in both Chapel Street and Bread Street. They detailed examples the corner buildings on entry and exit from the two roads being visibly damaged as the vehicles turn into them, given the tight turns.</p> <p>Details were given of these heavy goods vehicles being mere millimetres from the cottages' frontage on one side of the road and parked cars on the opposite side. It was felt that this was highly dangerous as this meant that residents could not exit their homes and windows that open outwards had to be kept closed in order that they were not broken off by the large vehicles. One heavy goods vehicle had become stuck in the street which meant that</p>	<p><b>Discussion and action</b></p> <p>Complete, invoice to be checked and removed from agenda</p>	SD



	Item	Update from previous meeting	Actions & Recommendations	Who
Page 129		<p>residents had to be contacted and climb in through the boot of their cars, climb over the seats to then reverse their cars out to enable the lorry to have enough room to manoeuvre out of the street.</p> <p>Residents request improved signage to restrict heavy goods vehicles from both roads. They asked for Improved signage indicating narrow roads and not suitable for HGV'S: Chapel Street, Bread Street and part of Bradley Road.</p> <p><b>Update:</b> Site visit undertaken during September 2022. Draft signing proposal attached to agenda for discussion. Cost estimate £800 (LHFIG £600, WTC £200). Suggest Bradley Road overhanging trees be cut back via maintenance team through MyWilts App. Group agreed to support this proposal and allocated funding to implement. Warminster TC confirmed contribution. <b>Works Complete</b></p>		
4.16	<b>17-22-7</b> Warminster Deverill Road waiting restrictions	<p>The junction of Deverill Rd and Marsh Street. This is a very busy junction with cars, buses, tankers, vans and refuse collection lorries using it daily. Often, residents and customers at the Bell and Crown public house park very close to the junction- well within 10 metres - and it makes it difficult to manoeuvre at the junction.</p> <p>It is suggested double yellow lines are needed in that area, close to the junction, and on the brow of the slight rise just past the garages on Marsh St, and on the hedge-lined part of the road so as to avoid people parking where access to the junction is restricted.</p>	<p><b>Discussion and action</b></p> <p>On WRR list.</p>	

	Item	Update from previous meeting	Actions & Recommendations	Who
Page 130		<p><b>Update:</b> Site visit undertaken during September 2022. Group to decide if they wish to fund a waiting restrictions review across the Warminster LHFIG area and whether to include this location into the batch for advertising in due course. Cost estimate for WR Review in the region of £7,000.</p> <p>Group discussion regarding pros and cons of allocating a sum of funding from the budget to carry out a batch of waiting restriction amendments across the Warminster LHFIG area. Group agreed funding for WR review. Also see spreadsheet of historic requests attached to end of the minutes for information, which will be included.</p> <p>Cut off date for WR requests is today's meeting. WTC to submit remaining requests imminently.</p> <p>Cllr Parks commented that the group needs to make contributions towards the WR review as fair as possible.</p> <p>KD explained there is a legal process to undertake which is costly and lengthy. Regardless of the review being started this financial year the restrictions if approved are likely to be implemented during 2023/24</p> <p><b>ON WRR list for implementation 23/24</b></p>		
4.17	<p><b>17-20-16</b> (original request No.) Warminster Factory Lane HGV movements</p>	<p>Factory Lane/West Street, Warminster – HGV traffic causing damage to property originally raised at CATG via reference 17-20-16 in 2020, more recent concerns raised again by resident for this issue to be investigated again. – Warminster TC do not support re opening issue</p> <p>Cllr Fraser commented without wall this would still be an issue. Wall erected by resident on highway land. Cllr Jackson agreed with Cllr Fraser and commented with store reopening</p>	<p><b>Discussion and action</b></p> <p>Signing complete, DYL extension on WRR list, Lining outstanding.</p> <p>New issue with other side of road, site visit required.</p>	SD/TJ/BP/WTC

	Item	Update from previous meeting	Actions & Recommendations	Who
Page 131		<p>more traffic and parking evident. Group agreed to reopen project to investigate signing. WR request to be submitted by WTC and looked at as per 7.1 above at next meeting. Cllr Fraser and Cllr Jackson to meet with me to discuss with issues 6.2, 6.3 raised above.</p> <p>Site visit undertaken during September 2022. Draft signing and road marking proposal attached to agenda for discussion. Cost estimate £1,000 (LHFIG £750, WTC £250). NB: Any extension to waiting restrictions on West Parade would be advertised within WR review batch as mentioned in 5.13 above.</p> <p><b>Update:</b> KD explained recent correspondence with property owner and damage reported. DN confirmed the illegal wall has been in situ for many years and without it the property would be likely to gain further damage. Cllr Parks, Cllr Davis and WTC supports revised proposal. Group support proposal and allocated funding to proceed.</p> <p>Extension to WR on West Parade to be included in WR batch as stated in 5.13 above.</p> <p><b>Works ordered</b></p>		
4.18	<b>17-22-8</b> Upton Scudamore – A350 Bus Shelter	<p>As per 17-21-4</p> <p><b>Shelters ordered 12-14 week lead in time.</b></p>	<p><b>Discussion and action</b></p> <p>On order Due by end May Once installed, check invoicing</p>	
4.19	<b>17-22-9</b> A350 Longbridge Deverill - pedestrian safety	<p>Pedestrians are finding it increasingly challenging to cross the A350 safely at the busy junction of the George Inn/Petrol station/Sand St junction. The volume of traffic measured by SID from 19/7 to 26/7 heading south averages 8437 per day and from 26/7 to 8/8 heading north averages 8166 per day. As this is a major</p>	<p><b>Discussion and action</b></p> <p>Plans agreed (check SLOWs) scheme to be recosted with Milestone rates.</p>	SD

	Item	Update from previous meeting	Actions & Recommendations	Who
		<p>trunk road there is a high volume of HGVs. This section of the A350 has a speed limit of 40mph. Arrange site visit with WC engineer to discuss proposals.</p> <p>Plans issued to PC, LHFIG agreed to contribute £1500 towards signing and lining scheme. LHFIG £1500 LDPC £ 488 Designs to be confirmed and let SD know.</p>		
4.20	17-22-10 Longbridge Deverill - street name plate	<p>Street name plate missing for Jersey Hill. It was knocked down many years ago by a grass cutting tractor. Delivery drivers and visitors unable to locate the road. Request for new street name plate to be installed. Group support and allocated funding. LDPC contribution confirmed. LHFIG agree contribution of £300</p>	<p><b>Discussion and action</b></p> <p>Complete, invoice to be checked and removed from agenda</p>	SD
4.21	17-22-11 A3098 Chapmanslade Primary School	<p>CPC in talks with Martin Rose regarding the possibility of creating a lower risk space in village centre near the primary school. MR advised 2 possible solutions on the A road:</p> <ul style="list-style-type: none"> <li>A) Small abutment of the footway into the road to calm traffic.</li> <li>B) Area of the High St adjacent to the school for a 20mph speed limit during school times.</li> </ul> <p>MR states a topographical survey will be required, CPC could provide funding upto 50% depending on total cost of survey.</p> <p><b>UPDATE:</b>Scheme would require Topographical Survey at an estimated cost of £2000.</p>	<p><b>Discussion and action</b></p> <p>Works to be done as part of TAOSJ. LHFIG to arrange for topo quote/order.</p>	SD

	Item	Update from previous meeting	Actions & Recommendations	Who
		LHFIG agree contribution of £1500 (75%) ChapPC agree £500 (£25%) 20mph at school times refer to TAOSJ  Plan to be sent to SD for location of proposed scheme to get topo quote.		
4.22	Waiting restriction review 23/24	<b>TRO consideration</b> Engineer to discuss with TC location, engineer to investigate, design and cost. *17-22-12 Warm Victoria Rd/Grovelands Way DYL *17-22-13 Warm Upper Marsh Rd/Weymouth St DYL *17-22-14 Warm King St/Brook St DYL *17-22-15 Warm Portway Lane/Holly Bush Rd DYL *17-22-16 Warm Sambourne Road DYL *17-22-18 Warm Boreham Rd Disabled bays *17-22-19 Warm The Maltings/Pound St DYL *17-22-20 Warm Victoria Rd DYL *17-22-27 Warm Alcock Crescent 11-16 DYL *Warm Beech Grove DYL *Factory Lane extension DYL	<b>Discussion and action</b>  On WRR list - ongoing	
4.23	17-22-17 Warminster Sambourne School	Headteacher request safety barrier and hatch markings at entrance of school. WTC to Refer to TAOSJ	<b>Discussion and action</b>  WTC referred to TAOSJ – Remove from agenda	SD
4.24	17-22-22 Warminster Ash Walk Lane-HGV Issues	HGV issues going down Ash Walk and getting stuck trying to get to Manor Gardens from B3414 Church Street. Site to be looked at when officer time allows. LHFIG agree contribution of £600	<b>Discussion and action</b>  Site to be looked at when officer time allows.	
4.25	17-22-23 Boyton/Sherrington-HGV Issues	Large vehicles knocking bollards wall and verge. Wants HGVs banned (cannot do as no other access for them) Suggest Road markings/signing looked at. Site to be looked at when officer time allows	<b>Discussion and action</b>  Site to be looked at when officer time allows.	

	Item	Update from previous meeting	Actions & Recommendations	Who
4.26	17-22-24 Bishopstrow Main Street-Parking issues	Residents parking on both sides of road leaving narrow gaps for people to squeeze through, drivers sometimes mounting pavements. Site to be looked at when officer time allows	<b>Discussion and action</b>  Site to be looked at when officer time allows.	
4.27	17-22-25 Codford Salisbury Road-Speeding issues	Apparent speeding vehicles along Salisbury Road, especially between 4-10pm. Site to be looked at when officer time allows	<b>Discussion and action</b>  Site to be looked at when officer time allows.	
4.28	17-22-26 Codford Salisbury Road-Street Lighting	No lighting on footway near residents' home, street light request. Site to be looked at when officer time allows	<b>Discussion and action</b>  Site to be looked at when officer time allows.	
4.29	17-22-28 Warminster B3414 Sydenhams R/A	Speeding issues towards roundabout, complaints that camber of road is significant. Suggests 20mph and look at Camber. New R/A being constructed in future which will help. Possible maintenance of red surface needs looking at by area office.	<b>Discussion and action</b>  Site to be resurfaced under maintenance programme this year, including red HFS around R/A. New development of R/a just West of Sydenaham R/A will slow traffic down, NFA from LHFIG. WTC to feed back to Sydenhams.	WTC
4.30	17-22-29 Warminster Bradley Road-speeding issues	Request for a 30mph speed limit WTC(TD) to order Metrocount	<b>Discussion and action</b>  WTC to send metrocount results to SD	WTC
4.31	17-23-1 Corsley A362 to A36 Picket Post R/A-HGV Signing	More HGV signing required due to non-compliance of 18T weight Limit. To be look at when officer time allows. Incorrect 17T sign needs replacing and relocated potentially. LHFIG agree contribution of £1000.	<b>Discussion and action</b>  LHFIG agree to fund new sign – location to be checked	BP

	Item	Update from previous meeting	Actions & Recommendations	Who
4.32	17-23-2 Horningsham Street nameplates	No street nameplates in West Common, Anchor Barton, Hitcombe Bottom, Gentle Street, Rowe's Hill, White Street. Request for new signs. PC confirm approval has been sought. LHFFIG agree contribution of £1500 (75%) and HPC £500 (25%) ACTION with PC to let SD know location of signs. SD to look at when officer time allows	<b>Discussion and action</b>  Unsure of latest SJ to update	SJ
4.33	17-23-3 Corsley RoW	Provide posts and postcrete for new RoW works £1884.80 contribution required (71% of costs found from other sources). (Paul Millard-RoW, to order if approved) Group agreed to support the ROW request for posts and postcrete for specified works. LHFFIG agree to contribute £3000 WCRoW to order materials (SD to provide cost code)	<b>Discussion and action</b>  Works ongoing.	PM
5.	<b>NEW ISSUES</b>			
5.1	17-23-4 Sutton Veny High Street – Footway improvements	Grassed area in front of notice board to be converted to a hard standing and provide a dropped kerb.	<b>Discussion and action</b> Land ownership to be double checked Site visit, design and costs for next meeting.	SD
5.2	17-23-6 Warminster Foreminster Court/Fore St – Railing removal	Railings along Foreminster Court to be removed to enable residents to park on road easier.	<b>Discussion and action</b> Railings originally put in for safety reasons. Site to be looked at when officer time allows.	SD
5.3	17-22-7 Warminster High Street – Blocked access/Bollards	People parking on DYL and KEEP CLEAR road markings, causing access problems. Bollards requested.	<b>Discussion and action</b>  Site to be looked at when officer time allows. Possible bollards/Hatching	SD

	Item	Update from previous meeting	Actions & Recommendations	Who
	5.4 17-23-5 Corsley A362 – Pedestrian crossing	Crossing point by bus shelter dangerous place to cross, narrow footway, high speeds. Request for pedestrian crossing.	<b>Discussion and action</b> SD advises unlikely to meet criteria for formal crossing, other improvements to be looked at, narrow footways/gateways etc Site to be looked at when officer time allows.	SD
	5.5 17-23-9 Warminster The Ridgeway – Waiting restrictions	DYL requested in turning circle and turning area sign	<b>Discussion and action</b>  Site to be looked at when officer time allows.	SD
Page 136	5.6 17-23-10 Chapmanslade – name plate Cleyhill Gardens	Relocate nameplate – ISSUE RESOLVED BY DEVELOPER	<b>Discussion and action</b>  Resolved can be removed	SD
	5.7 17-23-8 Warminster Factory Lane/Pound St/West Parade	Duplicate issue see 17-20-16	<b>Discussion and action</b>  Duplicate issue see 17-20-16-REMOVE	SD
<b>6. AOB</b>				
	6.1	The new Term Maintenance Contract (TMC) has been awarded to Milestone as of 1 <sup>st</sup> April 2023. Some delays in works starting but on programme now. New rates available for re-costed schemes.		
	6.2	Attached is the amended policy for deployment and site eligibility criteria for Community Speed Watch, Temporary Speed Indicator Devices and Civilian deployed ANPR cameras.		
	6.3	<p><b>A reminder of the LHFIG process</b></p> <p>*Member of the public/Town or Parish Council want to report an issue, the Highway Improvement request form is filled out</p> <p>*That form then goes to the relevant Town/Parish Council to be discussed at their next Town/Parish meeting, if councillors agree there is an issue they send the form into <a href="mailto:lhfigrequests@wiltshire.gov.uk">lhfigrequests@wiltshire.gov.uk</a></p> <p>*The form will be recorded/listed and given an issue number e.g. 17-22-1 and sent back to Town/Parish with date of meeting it will be added to the bottom of the agenda (too close to the meeting date and it will be added to the following meeting date)</p> <p>*WC highway engineer (SD) will add issue to agenda</p>		



	Item	Update from previous meeting	Actions & Recommendations	Who
	<p>*In meeting Town/Parish will inform LHFIG of the recorded issue and decide if it stays on the agenda to be progressed or removed.            *Issue will be looked at when officer time allows (currently 40 issues on the agenda and 7 more that missed the cut off date for this meeting already)</p> <p>**Please <b>do not</b> duplicate issues, if there is already an issue recorded and, on the agenda, do not send another one in for the same issue.</p>			
6.4	SD to investigate new white bar marking policy.			
7.	<p><b>Agreement of Priority schemes</b> Note: Issues which are 'Greyed out' indicate schemes where orders have been issued but are awaiting implementation.</p> <p><b>Issues highlighted in Yellow are awaiting approval from the Area board</b></p> <p>2. 17-20-9 A362 Corsley Heath – Speed Limit Review - <b>£2500</b> (LHFIG £1875.00, Corsley PC £625.00)            10. 17-21-14 A350 Upton Scudamore bus shelter replacement (Warminster bound shelter)- <b>£8464</b> (LHFIG - £6348, USPC - £2116)            14. 17-22-2 A362 Corsley SID sockets - <b>£1,000</b> (LHFIG - £750, Corsley PC - £250)            15. 17-22-3 A362 Corsley horse warning signs - <b>£1,200</b> (LHFIG - £900, Corsley PC - £300)            17. 17-22-6 Warminster Chapel St/Bread St HGV signing - <b>£800</b> (LHFIG £600, WTC £200).            18. 17-22-7 WR Review Batch 001 for Warminster LHFIG area - <b>£7,000</b> (£1,750 contribution distribution TBC)            19. 17-20-16 Warminster Factory Lane/West Parade HGV signing &amp; road markings - <b>£1,000</b> (LHFIG £750, WTC £250).            20. 17-22-8 A350 Upton Scudamore bus shelter replacement (Westbury bound shelter) - <b>£8464</b> (LHFIG - £6348, USPC - £2116)            23. 17-22-9 A350 Longbridge Deverill Pedestrian safety, signs and lines - <b>£1950</b> (LHFIG £1500, LDPC £ 450)            24. 17-22-11 A3098 Chapmanslade Primary School footway improvements TOPO <b>£2000</b> (LHFIG £1500, CPC £500)            25. 17-22-22 Warminster Ash Walk Lane HGV Sign - <b>£600</b> (LHFIG £450, WTC £150)            26. 17-23-1 Corsley A362 to A36 Picket Post HGV signing - <b>£1000</b> (LHFIG £750, CPC £250)            27. 17-22-2 Horningsham Nameplates - <b>£2000</b> (LHFIG £1500, HPC £500)            28. 17-22-3 Corsley RoW works – LHFIG <b>£3000</b></p>			
8.	<b>Date of Next Meeting 17<sup>th</sup> July 2023 via MS Teams</b>			

## Highways Officer – Sarah Dearden

### 1. Environmental & Community Implications

- 1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### 2. Financial Implications

- 2.1. All decisions must fall within the Highways funding allocated to Warminster Area Board.
- 2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Warminster Area Board will have a Highways funding balance of **£9,148.30. (+2023/24 allocation when agreed)**

### 3. Legal Implications

- 3.1. There are no specific legal implications related to this report.

### 4. HR Implications

- 4.1. There are no specific HR implications related to this report.

### 5. Equality and Inclusion Implications

- 5.1. The schemes recommended to the Area Board will improve road safety for all users of the highway.

### 6. Safeguarding implications – none.